

DOLGEVILLE CENTRAL SCHOOL  
Dolgeville, NY 13329



Tuesday, July 12, 2022

Special Meeting  
BOE Workshop

James A. Green School

**PRESENT:**

S. Hongo, Pres.  
J. Williams, VP  
J. Schmid  
C. Williams  
C. Spofford  
J. Izzo

**ABSENT:**

None

**OTHERS PRESENT:**

J. Gilfus  
T. Rutkowski, guest

**PRESIDING OFFICER:**

Scott Hongo, President

**DRAFT**

The special meeting BOE Workshop was called to order at 3:30 p.m. in the high school library.

Call to Order

Mr. Hongo asked everyone to rise and recite the Pledge of Allegiance.

Pledge to  
the Flag

**WORKSHOP – POLICY REVIEW – District Code of Conduct and Athletic Code of Conduct**

Mr. Gilfus and the board members discussed the **District Code of Conduct for 2022-23**, highlighting the following revisions:

**Under VI. Prohibited Student Conduct**

**A. Engage in conduct that is disorderly or disruptive**

8. The addition of **cellular phones** to the list of disorderly or disruptive conduct along with more restricted possession and use in instructional areas.

**Under VIII. Disciplinary Consequences, Procedures & Referrals**

A “**Discipline Chart**” will be added, outlining firm, fair and consistent consequences for inappropriate student behavior

**B. Procedures**

4. **After School Detention** – The addition of a **1-hour detention** and **3-hour detention**

**Under IX. Discipline Guidelines and Prohibited Conduct**

**9.2 Drugs**

- a. Distribution and Selling of Drugs – change wording to reflect “**will be suspended**”  
b. Possession of Drugs – change wording to reflect “**will result in detention or suspension**”

Other areas of the code discussed included Dress Code, Plagiarism, Cheating and Use of Electronic Devices.

Mr. Gilfus and the board members discussed the **Athletic Code of Conduct for 2022-23**, highlighting the following revisions:

**Under Part VI: Team Travel Rules**

The addition of **Any and All charter busses “outside” requests are discouraged and will not be approved by the district**

**Under Part X: Training Rules and Team Discipline**

A. **Training Rules** – **Language needs to be added regarding Tryouts**

**Under Part XI: Penalties for Athletic Code Infractions (regarding tobacco, alcohol and drug use)**

**Athlete will be required to attend drug/alcohol counseling**

Other areas of the code discussed included attendance at school in order to participate in a practice and/or game and changing the way notification of athletes failing subjects is disseminated.

A public hearing will be scheduled for the August 16, 2022 regular meeting to discuss the District Code of Conduct and the Athletic Code of Conduct.

The workshop concluded at 5:30 p.m.

Adjourn

Sandra L. Allen  
District Clerk

DOLGEVILLE CENTRAL SCHOOL  
Dolgeville, NY 13329



Tuesday, July 12, 2022

Reorganization Meeting

James A. Green School

PRESENT:

S. Hongo, Pres.  
J. Williams, VP  
J. Schmid  
C. Williams  
C. Spofford  
T. Rutkowski

ABSENT:

J. Izzo

OTHERS PRESENT:

J. Giffus  
J. Radley

PRESIDING OFFICER:

Scott Hongo, President

DRAFT

The reorganization meeting was called to order at 6:00 p.m. in the high school library.

Call to Order

Mr. Hongo asked everyone to rise and recite the Pledge of Allegiance.

Pledge to  
the Flag

Motion by Mr. Spofford, second by Mrs. J. Williams, to nominate Scott Hongo as Temporary Chairperson for the reorganization meeting.

Temporary  
Chairperson

Ayes All – Motion Carried 6:0

Mrs. Allen administered the Oath of Office to Tiffany Rutkowski, newly elected board member.

Adm. Oath  
C. Williams

Motion by Mr. Schmid, second by Mr. Spofford, to enter executive session at 6:01 p.m. to discuss the recommended personnel appointments.

Enter  
Executive  
Session

Ayes All – Motion Carried 6:0

Motion by Ms. C. Williams, second by Mr. Schmid, to return to regular session at 6:24 p.m.

Return to  
Regular  
Session

Ayes All – Motion Carried 6:0

Motion by Mrs. J. Williams, second by Mr. Spofford, to appoint Sandra Allen as District Clerk for the 2022-2023 school year.

S. Allen  
Dist. Clerk

Ayes All – Motion Carried 6:0

Motion by Mr. Schmid, second by Mr. Spofford, to elect Scott Hongo as President of the Board of Education for the 2022-2023 school year.

Elect  
S. Hongo  
President

Ayes All – Motion Carried 6:0

Motion by Mr. Spofford, second by Ms. C. Williams, to elect Jennifer Williams as Vice President of the Board of Education for the 2022-2023 school year.

Elect  
J. Williams  
V. President

Ayes All – Motion Carried 6:0

Motion by Ms. C. Williams, second by Mr. Schmid, to approve the following appointments:

Approve  
Appoints.

Appoint Joseph Giffus as deputy district clerk for the 2022-2023 school year at no extra salary.

Deputy  
Dist. Clerk

Appoint Sara Martyniuk as district treasurer for the 2022-2023 school year.

S. Martyniuk  
Treasurer

Appoint Katelin Palmetter as deputy treasurer for the 2022-2023 school year.

K. Palmetter  
Dep. Treas.

Appoint Jennifer Winkler and the Counties of Herkimer and Fulton as tax collectors for the 2022-2023 school year.

J. Winkler  
Herk/Fulton  
Counties  
Tax Collect.

Appoint Mary Metott (Nurse Practitioner in Family Health) for medical services as School Physician for school year 2022-2023.

Sch.  
Physician

Designate M&T Bank (Little Falls Branch), Adirondack Bank, and Metropolitan Commercial Bank as the official depositories of all district monies for the 2022-2023 school year.

Official  
Deposit.

Designate the Times Telegram as the official newspaper for the 2022-2023 school year.

Official  
Newspaper

Appoint Paula Mosher as census enumerator for the 2022-2023 school year.	P. Mosher Census
Appoint members for the Committee on Special Education/Pre-School for the 2022-2023 school year as attached.	CSE/CPSE Committee
Appoint the BOCES Occupational Advisory Committee to serve as the committee for the Dolgeville Central School for the 2022-2023 school year.	Occ.Adv. Committee
Appoint Paula Mosher as Attendance Officer for Grades K-6 and Ellen Lewandowski as Attendance Officer for Grades 7-12 for the 2022-2023 school year.	P. Mosher E. Lewandowski Attendance
Appoint Sandra Allen as Central Treasurer of the Extraclassroom Funds for the 2022-2023 school year.	S. Allen Extracc. Treas.
Appoint Joseph Gilfus and Jessica Radley as purchasing agents for the 2022-2023 school year at no extra salary.	J. Gilfus J. Radley Purchasing
Appoint Jessica Radley as Records Management Officer for the 2022-2023 school year at no extra salary.	J. Radley Rec. Manage.
Appoint Sandra Allen as Records Access Officer for the 2022-2023 school year at no extra salary.	S. Allen Rec. Access
Appoint Jessica Radley as investment officer for the 2022-2023 school year at no extra salary.	J. Radley Invest. Off.
Appoint Michelle Primeau as Review and Verification Officer and Joseph Gilfus as Hearing Officer for the 2022-2023 free and reduced lunch/breakfast program at no extra salary.	Rev. & Ver. Hear. Off. Lunch/Break
Appoint Joseph Gilfus as Payroll Certification Officer for the 2022-2023 school year at no extra salary.	J. Gilfus Pay. Cert.
Appoint William VanGorder/NBT Insurance Agency as Insurance Consultant for the 2022-2023 school year.	VanGorder NBT Agenc. Ins. Consult.
Appoint the Herkimer-Fulton-Hamilton-Otsego BOCES Safety Service as the Asbestos Inspection/Management planner (LEA Asbestos Designee) for the 2022-2023 school year.	Asbestos Inspect./Mgr.
Appoint the Herkimer-Fulton-Hamilton-Otsego BOCES Safety Service for Lead Inspection services for the 2022-2023 school year.	Lead Inspect. Services
Appoint Michelle Primeau and Daniel Guenther as Equal Opportunity/Compliance/Title IX Coordinators for the 2022-2023 school year.	M. Primeau D. Guenther EO/Complia. Title IX
Appoint Michelle Primeau as 504 Coordinator for the 2022-2023 school year at no extra salary.	M. Primeau 504 Coord.
Appoint board members, Scott Hongo, James Schmid and Jennifer Williams, to serve on the Audit/Finance for the 2022-2023 school year. Adam Minor-Swartz and Carine Madison will serve as the community representatives.	Audit/Finance Committee
Appoint Jennifer Williams to serve as School Board Institute Executive Committee Representative for the 2022-2023 school year, with an Alternate to be determined.	SBI Represent.
Appoint Jacqueline Hill as Claims Auditor for the 2022-2023 school year and to appoint Jennifer Winkler as Deputy Claims Auditor for the 2022-2023 school year.	Claims Auditor
Appoint Michelle Primeau as Medicaid Compliance Officer for the 2022-2023 school year at no extra salary.	Medicaid Comp. Off.
Appoint the Herkimer-Fulton-Hamilton-Otsego BOCES Safety Service as the Integrated Pest Management (IMP) Coordinator for the 2022-2023 school year.	IPM Coord.
Appoint Jessica Radley as faculty auditor for Extraclassroom Accounts for the 2022-2023 school year at no extra salary.	Faculty Auditor Extracc.

DRAFT

Appoint Daniel Guenther as District Data Coordinator for the 2022-2023 school year.	District Data Coordinator
Appoint Mirella Pazzaglia as Dignity Act Coordinator (Grades PreK-12) for the 2022-2023 school year at no extra salary.	Dignity Act Coordinator
Appoint Michelle Primeau as CDOS (Career Development and Occupational Studies) Coordinator for the 2022-2023 school year.	CDOS Coordinator
Appoint Jessica Radley as the Madison Oneida Herkimer Workers' Compensation Board Representative for the 2022-2023 school year.	MOH Workers' Comp. Rep.
Appoint Joseph Gilfus as Chief Emergency Officer for the 2022-2023 school year.	Chief Emerg Officer
Appoint Justin Daukontas as Chemical Hygiene Officer for the 2022-2023 school year.	Chemical Hygiene Off.
Appoint the following persons to the District Safety Team for the 2022-2023 school year:	District-wide School Safety Team
Bruce Risley, Health/Safety Team	Bethany Straney, Jr. Sr. HS Nurse
Joseph Gilfus, Superintendent of Schools	Jessica Radley, Business Manager
Ruth Leavitt, Jr.Sr.HS Principal	Wayne Congdon, Custodial
Crystal Chrisman, Elem. Principal	Joseph Stack, Transportation
Tiffany Rutkowski, BOE	Anthony Dupuis, Food Service
Lee Gonyea, Elem. Teacher	David Jaquay, Dolgeville Fire Department
Daniel Guenther, Guidance	School Patrol Officer
Linda Hemmerich, Elem. Nurse	
Appoint the following persons to the Building Level Emergency Response Team (Elementary) for the 2022-2023 school year:	Building Level Emerg. Response Team (Elem)
Joseph Gilfus	Mirella Pazzaglia
Crystal Chrisman	Daniel Guenther
Lynne Licari	Linda Hemmerich
School Patrol Officer	
Appoint the following persons to the Building level Emergency Response Team (Secondary) for the 2022-2023 school year:	Building Level Emerg. Response Team (Secondary)
Joseph Gilfus	Mirella Pazzaglia
Ruth Leavitt	Daniel Guenther
Lynne Licari	Bethany Straney
School Patrol Officer	
Appoint Jennifer Williams as Legislative Advocate for NYSSBA for the 2022-2023 school year.	Legislative Advocate NYSSBA
Appoint Jessica Radley as Data Protection Officer for the 2022-2023 school.	Data Protect. Officer
Ayes All – Motion Carried 6:0	
Mrs. Allen administered the Oath of Office to Scott Hongo as Board President.	Oath of Off. President
Mrs. Allen administered the Oath of Office to Jennifer Williams as Board Vice President.	Oath of Off. V. President
Motion by Mrs. J. Williams, second by Mr. Schmid, to authorize District Treasurer, Sara Martyniuk, to sign checks and withdrawals.	Sign Checks/ Withdrawals
Ayes All – Motion Carried 6:0	
Motion by Ms. C. Williams, second by Mr. Schmid, that the Board of Education meeting dates have been set for the third Tuesday of each month at 6:00 p.m. (unless otherwise announced) as approved at the June 21, 2022 Board of Education meeting.	BOE Mtg. Dates for 2022-2023
Ayes All – Motion Carried 6:0	
Motion by Mrs. Williams, second by Mr. Spofford, that the Audit/Finance Committee meetings have been set for the following dates: 9/20/2022; 10/13/2022; 2/9/2023; and 4/13/2023, as approved at the June 21, 2022 Board of Education meeting.	Audit/Fin. Dates for 2022-2023
Ayes All – Motion Carried 6:0	

DRAFT

Motion by Mrs. J. Williams, second by Mr. Spofford, to establish the 2022 tax collection period as follows:

Tax Collect.  
Period

September 1 – September 30, 2022 -- No Penalty  
October 1 – October 31, 2022 – With 2% Penalty  
November 1 -- County Collects

Ayes All – Motion Carried 6:0

Motion by Ms. C. Williams, second by Mr. Spofford, to authorize payment of \$.625 per mile for use of private vehicles on school business based on the current IRS mileage rate. All mileage rate adjustments for 2022-2023 shall be based on the IRS mileage rate in effect.

Mileage  
Rates

Ayes All – Motion Carried 6:0

Motion by Ms. C. Williams, second by Mr. Spofford, to establish petty cash funds as follows:

Petty  
Cash  
Funds

High School: Mrs. Sandra Allen - \$100.00  
Bus Garage: Mr. Joseph Stack - \$200.00

Ayes All – Motion Carried 6:0

Motion by Mrs. J. Williams, second by Mr. Spofford, to authorize the posting of annual financial statements for year ending June 30, 2022.

Auth. Posting  
Annual Fin.  
Statements

Ayes All – Motion Carried 6:0

Motion by Mrs. J. Williams, second by Mr. Spofford, to authorize Joseph Gilfus, Superintendent to approve attendance at conferences.

Appr.  
Conferences

Ayes All – Motion Carried 6:0

Motion by Ms. C. Williams, second by Mr. Spofford, to authorize the use of facsimile signatures of Board President and Treasurer.

Authorize  
Facsimile  
Signatures

Ayes All – Motion Carried 6:0

Motion by Mrs. J. Williams, second by Mr. Spofford, to authorize the Elementary and Secondary School Principals to suspend pupils according to established policies.

Authorize  
Principals to  
Suspend

Ayes All – Motion Carried 6:0

Motion by Ms. C. Williams, second by Mr. Spofford, to authorize the Superintendent, in an emergency, to appoint employees on a temporary basis (with prior notification to the board members) with the understanding that the Board of Education will make the final determination at the next subsequent Board of Education meeting.

Supt. to  
hire  
employees  
temporarily

Ayes All – Motion Carried 6:0

Motion by Mr. Schmid, second by Mr. Spofford, to authorize the providing of refreshments at Board of Education meetings.

Authorize  
Refresh at  
BOE Mtgs.

Ayes All – Motion Carried 6:0

Motion by Mrs. J. Williams, second by Mr. Spofford, to approve the Board Policy Manual for 2022-2023 with revisions to be made throughout the year.

Bd. Policy  
Manual

Ayes All – Motion Carried 6:0

#### COMMENCEMENT NOTES

Commence.  
Notes

Mr. Gilfus congratulated the Class of 2022 on a job well done. The ceremony was lovely and the keynote speaker, Dr. Michael Martinez (Class of 1987), delivered a great message to our seniors. Mr. Gilfus thanked the board members who were able to attend the ceremony.

#### NEW BUSINESS

New  
Business

##### a. Authorize Budget Transfers

Motion by Mrs. J. Williams, second by Mr. Spofford, to authorize the Superintendent to approve budget transfers during school year 2022-2023.

Supt. to  
Approve  
Budget  
Transfers

Ayes All – Motion Carried 6:0

##### b. Approve Minutes

Motion by Ms. C. Williams, second by Mr. Schmid, to approve the minutes of June 21, 2022 (regular meeting) as presented.

Approve  
Minutes  
6/21/2022

Ayes All – Motion Carried 6:0

DRAFT

c. Resignations/Appointments

Motion by Ms. C. Williams, second by Mrs. J. Williams, to accept and approve, upon the recommendation of the Superintendent of Schools, the following resignations and appointments: Resignations & Appts.

To approve the re-appointment of Daniel Zilkowski to the following position:

Name: Daniel Zilkowski  
Position: Teacher on Special Assignment as Dean of Students/Athletic Director  
Tenure Area: Elementary Education  
Type: 11 Month  
Effective Date: 7/1/22 – 6/30/2023  
Probationary Period: None – Currently tenured in Elementary Education  
Certification: Permanent Certification PreK, K and Grades 1-6 – 9/1/1999  
Salary: Step 25 DTA Salary Schedule - \$83,132.00 + 2,100.00 = 85,232.00  
+ 11<sup>th</sup> Month and AD Stipend

Appr. Appt.  
D. Zilkowski  
TOSA:  
Dean of  
Students/AD

DRAFT

To approve the appointment of Brianna Yaghy to the following position, replacing L. Kubica:

Name: Brianna Yaghy  
Position: PreK-12 Music Teacher  
Tenure Area: Music  
Type: 10 Month  
Effective Date: 8/31/2022  
Probationary Period: 4 Year ending 8/31/2026  
Certification: Initial Certificate – Music – 6/28/2022-8/31/2027  
Salary: Step 1 DTA Salary Schedule - \$44,697.00

Appr. Appt.  
B. Yaghy  
Music

Ayes All – Motion Carried 6:0

**ADJOURNMENT**

Adjournment

Motion by Mr. Spofford, second by Mr. Schmid, to adjourn the meeting at 6:37 p.m.

Ayes All – Motion Carried 6:0

Sandra L. Allen  
District Clerk



## **Procedure Governing Use of Videoconference for Board of Education Meetings**

The Board of Education of the Dolgeville Central School District (the “Board”) has imposed the following requirements governing the use of videoconferencing by the Board to conduct open meetings, under “extraordinary circumstances,” regardless of a declaration of emergency:

1. This procedure is required by Public Officers Law §103-a (“POL §103-a”) and remains valid from June 9, 2022, until July 1, 2024, unless otherwise modified or extended.
2. Only those Board Members meeting in person together, or at remote locations with public access shall count towards the quorum meeting requirements.
3. The Board, in its discretion, may allow its members to participate remotely, under extraordinary circumstances so long as there is a quorum of members gathered at a physical location or location open to the public.
4. The public shall have in-person access to any locations of the Board meeting, except for locations of those board members experiencing “extraordinary circumstances.”
5. “Extraordinary circumstances” is defined by the Board as disability, illness, caregiving responsibilities, or any other significant or unexpected factor or event which precludes a Board Member’s physical attendance at such meeting.
6. The Board shall not disclose those “extraordinary circumstances” which preclude a Board Member’s physical attendance at such meeting unless compelled to do so by law or upon the consent of the affected Board Member.
7. The Board shall give the public notice when holding a meeting by videoconference pursuant to POL §103-a and such notice shall include a link where the public can view, listen, and when applicable, participate in such meetings. It shall also identify what documents and records will be posted or available and identify the physical location for the meeting where the public can attend.
8. Minutes of a meeting involving video conferencing shall include which, if any, member participate remotely and shall be available to the public.
9. Each meeting conducted using video conferencing shall be recorded and such recording shall be posted or linked to the District’s website within five (5) business days following the meeting and shall remain so available for a minimum of five (5) years. Such recording shall be transcribed upon request.
10. The foregoing provisions related to public access shall not be required pursuant to a state disaster emergency declared by the Governor of New York, or a local state of emergency proclaimed by the Chief Executive of the County or local municipality, when such emergency would hinder the ability of the Board to hold an in-person meeting.

## DOLGEVILLE CSD

Check Warrant Report For A - 3: GENERAL FUND - JULY #1 For Dates 7/1/2022 - 7/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account Description							
42088 ✓	07/15/2022	1035	ALA STORE	LIBRARY SUPPLIES PO220707			44.59 ✓	
A 600 ✓	ACCOUNTS PAYABLE		11407033					
42089 ✓	07/15/2022	1475	BLICK ART MATERIALS	ART SUPPLIES PO220697			44.59 ✓	
A 600 ✓	ACCOUNTS PAYABLE		8787933					
42090 ✓	07/15/2022	3200	BUELL FUELS LLC	FUEL PO220720			14.58 ✓	
A 600 ✓	ACCOUNTS PAYABLE		89622					
A 600 ✓	ACCOUNTS PAYABLE		661225					
A 600 ✓	ACCOUNTS PAYABLE		948720					
A 600 ✓	ACCOUNTS PAYABLE		85033					
42091 ✓	07/15/2022	3388	EILEEN CHAMBERS	RETIREE RX/MEDICAL REIMB			11,755.69 ✓	
A 600 ✓	ACCOUNTS PAYABLE		6/21/22					
42092 ✓	07/15/2022	3534	CHARTER COMMUNICATIONS				141.12 ✓	
A 600 ✓	ACCOUNTS PAYABLE		00208676061122					
42093 ✓	07/15/2022	1318	CHEMAQUA	MONTHLY WATER TREATMENT PO220141			242.68 ✓	
A 600 ✓	ACCOUNTS PAYABLE		7816481					
42094 ✓	07/15/2022	1338	CIGNA HEALTH & LIFE INSURANCE CO.	JULY DENTAL PREMIUMS			577.50 ✓	
A 9060 800-00-0000	HOSPITAL MEDICAL DENTAL		3032578					
			230023					
42095 ✓	07/15/2022	1412	CREATIVE DESIGNS BY TIFFANY	GRADUATION FLOWERS PO220759			5,835.05 ✓	
A 600 ✓	ACCOUNTS PAYABLE		45					
42096 ✓	07/15/2022	3393	DSP IMAGES	BANNER PO220764			300.00 ✓	
A 600 ✓	ACCOUNTS PAYABLE		22DSP-1732					
42097 ✓	07/15/2022	1594	FEDEX	SHIPPING			195.00 ✓	
A 1670 400-00-0000	CONTRACTUAL PRINTING & MAILING		7-807-21114					
			230025					
Check Total:							17.02 ✓	17.02



## DOLGEVILLE CSD

Check Warrant Report For A - 3: GENERAL FUND - JULY #1 For Dates 7/1/2022 - 7/31/2022



Check # Account	Check Date Account Description	Vendor ID Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
42098 ✓ A 600	07/15/2022	1668 GEORGE LUMBER COMPANY	PROPANE PO220079	447833	Check Total:	17.02	
42099 ✓ A 600	07/15/2022	3395 GENE HOFFMAN	RETIREE RX/MEDICAL REIMB	6/27/22	Check Total:	30.00	
42100 ✓ A 600	07/15/2022	3394 JOHN HOFFMAN	RETIREE RX/MEDICAL REIMB	6/27/22	Check Total:	150.00	
42101 ✓ A 600	07/15/2022	1819 HUMMELS OFFICE EQUIPMENT CO.	CLEANING SUPPLIES PO220729	1869633-2 1869633-3	Check Total:	150.00	
42102 ✓ A 600	07/15/2022	1882 JON'S JOHNS PORTABLE TOILETS	RENTAL JUNE PO220639	P-37659	Check Total:	3,470.31	
42103 ✓ A 600	07/15/2022	1964 LEONARD BUS SALES	PARTS PO220765	X102002376:01 R102001507:01 X102002675:01	Check Total:	234.00	
42104 ✓ A 600	07/15/2022	2000 LOWES	MAINTENANCE SUPPLIES PO200727	909460	Check Total:	3,174.40	
42105 ✓ A 600	07/15/2022	2029 MANHEIM AUTO PARTS	PARTS PO220719	670551 670589 670745 670811 671104 671494 671805	Check Total:	157.24	

# DOLGEVILLE CSD

Check Warrant Report For A - 3: GENERAL FUND - JULY #1 For Dates 7/1/2022 - 7/31/2022



Check # Account	Check Date Account Description	Vendor ID Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
42106 ✓ A 600	07/15/2022	2043 SARA MARTYNIUK	R/T MILEAGE JUNE BANKING PO220095	JUNE 2022	Check Total:	202.20	
		ACCOUNTS PAYABLE				67.98 ✓	
42107 ✓ A 600	07/15/2022	3384 NICETA MUELLER	RETIREE RX/MEDICAL REIMB	6/9/22	Check Total:	67.98	
		ACCOUNTS PAYABLE				150.00 ✓	
42108 ✓ A 600	07/15/2022	2539 NYSPHSA SECTION III, INC.	GREENS FEE GOLF SECTIONALS	212139	Check Total:	150.00	
		ACCOUNTS PAYABLE				20.37 ✓	
42109 ✓ A 600	07/15/2022	2335 MICHELE PESCATORE	RETIREE RX/MEDICAL REIMB	6/26/22	Check Total:	20.37	
		ACCOUNTS PAYABLE				150.00 ✓	
42110 ✓ A 600	07/15/2022	2403 R. G. TIMBS, INC.	FINANCIAL PLANNING	063022	Check Total:	1,179.75	
		ACCOUNTS PAYABLE				1,179.75 ✓	
42111 ✓ A 600	07/15/2022	2443 RH CROWN CO.	EXHAUST FLUID - PO220625	090729	Check Total:	1,179.75	
		ACCOUNTS PAYABLE				477.32 ✓	
42112 ✓ A 600	07/15/2022	2983 RINGSQUARED TELECOM LLC	PHONE PORT (MAGNA 5)	IN29056	Check Total:	477.32	
		ACCOUNTS PAYABLE				29.54 ✓	
42113 ✓ A 600	07/15/2022	2485 S & J ENTERPRISES	DEGREASER PO220022	86158	Check Total:	29.54	
		ACCOUNTS PAYABLE				113.99 ✓	
42114 ✓ A 600	07/15/2022	2522 SCHOOL LUNCH FUND			Check Total:	113.99	
		ACCOUNTS PAYABLE				8.12 ✓	
A 600		ACCOUNTS PAYABLE				4.78 ✓	
42115 ✓ A 600	07/15/2022	2527 SCHOOL SPECIALTY	ART SUPPLIES PO220696	208130182556	Check Total:	12.90	
		ACCOUNTS PAYABLE				22.96 ✓	
42116 ✓ A 600	07/15/2022	2691 NANCY TANGORRA	RETIREE RX/MEDICAL REIMB		Check Total:	22.96	

## DOLGEVILLE CSD

Check Warrant Report For A - 3: GENERAL FUND - JULY #1 For Dates 7/1/2022 - 7/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description					
A 600			ACCOUNTS PAYABLE		6/20/22		150.00	
42117 ✓	07/15/2022		3398 ARNOLD TIMIAN	RETIREE RX/MEDICAL REIMB			150.00	
A 600			ACCOUNTS PAYABLE		6/29/22		150.00	
42118 ✓	07/15/2022		3397 BARBARA TIMIAN	RETIREE RX/MEDICAL REIMB			150.00	
A 600			ACCOUNTS PAYABLE		6/30/22		131.20	
42119 ✓	07/15/2022		2776 UNIFIRST CORPORATION	UNIFORM MAINTENANCE PO220008			131.20	
A 600			ACCOUNTS PAYABLE		051 3394528		82.18	
A 600			ACCOUNTS PAYABLE		051 3396823		82.18	
A 600			ACCOUNTS PAYABLE		051 3399082		82.18	
A 600			ACCOUNTS PAYABLE		051 3401323		82.18	
42120 ✓	07/15/2022		2782 UPS	SHIPPING			328.72	
A 1670 400-00-0000			CONTRACTUAL PRINTING & MAILING		2YX691272	230031	29.17	29.17
42121 ✓	07/15/2022		2785 UPSTATE CEREBRAL PALSY, INC.	MAY 2022 TUITION OB PO220422			29.17	
A 600			ACCOUNTS PAYABLE		6/15/22		6,157.12	
42122 ✓	07/15/2022		2915 **CONTINUED** ZIPP HARDWARE	Voided During Printing			6,157.12	
42123 ✓	07/15/2022		2915 ZIPP HARDWARE	SUPPLIES PO220733			0.00	
A 600			ACCOUNTS PAYABLE		B194275		32.80	
A 600			ACCOUNTS PAYABLE		A166397		179.84	
A 600			ACCOUNTS PAYABLE		B194277		2.79	
A 600			ACCOUNTS PAYABLE		B195060		6.99	
A 600			ACCOUNTS PAYABLE		B196153		32.97	
A 600			ACCOUNTS PAYABLE		A167238		21.57	
A 600			ACCOUNTS PAYABLE		A167578		16.98	
A 600			ACCOUNTS PAYABLE		B195984		23.96	
A 600			ACCOUNTS PAYABLE		A167644		14.32	

# DOLGEVILLE CSD

Check Warrant Report For A - 3: GENERAL FUND - JULY #1 For Dates 7/1/2022 - 7/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
A 600			ACCOUNTS PAYABLE		B196189		16.49	✓
A 600			ACCOUNTS PAYABLE		A167785		39.87	✓
A 600			ACCOUNTS PAYABLE		A167837		43.56	✓
42124 ✓	07/15/2022	2273	ORKIN, INC				432.14	
A 600			ACCOUNTS PAYABLE		232299491		85.00	✓
A 600			ACCOUNTS PAYABLE		225351516		408.88	✓
42125 ✓	07/15/2022	2816	VILLAGE OF DOLGEVILLE	SRO JUNE 2022 PO220414			493.88	
A 1620.405-00-0000			CONTRACTUAL SRO		JUNE 2022		5,975.70	✓
Number of Transactions: 38							Check Total:	5,975.70
							Warrant Total:	42,764.12
							Vendor Portion:	42,764.12

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 38 in number, in the total amount of \$42,764.12. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Sandra Allen, District Clerk

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$42,764.12. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Jacqueline M. Hill, Claims Auditor

# DOLGEVILLE CSD

Check Warrant Report For C - 1: SCHOOL LUNCH - JULY #1 For Dates 7/1/2022 - 7/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
6351	07/15/2022	1161	LICARIS BIG M SUPERMARKETS	FOOD				
C 600			ACCOUNTS PAYABLE		62098		17.97	
Number of Transactions: 1							Check Total:	17.97
							Warrant Total:	17.97
							Vendor Portion:	17.97

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$17.97. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Sandra Allen, District Clerk

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$17.97. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Jacqueline M. Hill, Claims Auditor

# DOLGEVILLE CSD

Check Warrant Report For F - 1: SPECIAL AID - JULY #1 For Dates 7/1/2022 - 7/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account Description							
5511	07/15/2022	2780	UNITED WAY OF THE MOHAWK VALLEY	J. CASTOR SALARY/BENEFITS UPK				
F 600			ACCOUNTS PAYABLE		APR-JUN 2022		6,424.08	
Number of Transactions: 1								
							Check Total:	6,424.08
							Warrant Total:	6,424.08
							Vendor Portion:	6,424.08

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$6,424.08. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Sandra Allen, District Clerk

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$6,424.08. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Jacqueline M. Hill, Claims Auditor



## DOLGEVILLE CSD

Check Warrant Report For HO - 1: CAPITAL FUND - JULY #1 For Dates 7/1/2022 - 7/31/2022



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
336	07/15/2022	2511	SCHMALZ MECHANICAL CONTRACTORS INC	CAPITAL OUTLAY 21-22				
HO 600			Accounts Payable		C-18-H-22 1		39,688.15	
Number of Transactions: 1							Check Total:	39,688.15
							Warrant Total:	39,688.15
							Vendor Portion:	39,688.15

## Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$39,688.15. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Sandra Allen, District Clerk

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$39,688.15. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Jacqueline M. Hill, Claims Auditor

# TREASURER'S MONTHLY REPORT

For the period

June 1 - June 30, 2022

Total available balance as reported at the end of the preceding period..... \$ 43,635.70

## RECEIPTS DURING MONTH

Date	Source	Amount
June-22	Misc. Revenue	\$ 13,699.22
	Interest & Earnings	\$ 61.10
	Herkimer BOCES - PreK Rent	\$ 750.00
	Return of Petty Cash - Bus Garage, District Office	\$ 209.46
	Retiree Drug Subsidy (RDS)	\$ 7,500.71
	Transfer from Savings	\$ 7,164,364.00
	Transfer from Other Funds	\$ 99,140.12
	Herkimer BOCES - June State aid	\$ 307,516.94
	Refund Current Year Expense	\$ 3,302.85

Total Receipts..... \$ 7,596,544.40

Total Receipts, including balance..... \$ 7,640,180.10

## DISBURSEMENTS MADE DURING MONTH

Journal Entry	Description	Amount
243, 244	Transfer to new MCB Checking Acct	\$ 1,000,000.00
246	June Bond Payments	\$ 1,214,364.00
249	Reverse Voided Check	\$ 60.00
275	Transfer to School Lunch	\$ 7,500.00

From Check Number	To Check Number	Amount
379, 41917	382, 41923	\$ 458,807.85
41924	41926	\$ 913.71
383, 41927	386, 41937	\$ 1,402,812.40
41938	42038	\$ 418,586.03
42039	42083	\$ 718,349.71


Total Disbursements ..... \$ 5,221,393.70

Cash Balance as Shown by Records..... \$ 2,418,786.40

## RECONCILIATION WITH BANK STATEMENT

Balance as given on bank statement, end of month	\$ 3,261,967.84
Less total of outstanding checks, List on reverse side	\$ (843,235.15)
Deposits outstanding and credits not reflected on statement	\$ 53.71
Bank Adjustments	

Total Available Balance..... \$ 2,418,786.40

Received by the Board of Education and entered as part of the July 19, 2022	This is to certify that the above Cash Balance is in agreement with my bank statement, as reconciled.
Clerk of Board of Education	 Treasurer of School District

## ACCOUNT BALANCES

Capital Fund	\$ 190,501.33
General Fund Savings	\$ 4,603,315.43
Metropolitan Commercial Bank	\$ 1,000,378.10
School Lunch	\$ 1,298.55
Special Aid	\$ -
Special Revenue Fund (Former TA)	\$ 15,125.83
Tax Account	\$ -

Account: M&T General Fund Checking  
Cash Account(s): A 200

Ending Bank Balance:	3,261,967.84
Outstanding Checks (See listing below):	843,235.15
Deposits in Transit:	53.71
Other Credits:	0.00
Other Debits:	0.00

Adjusted Ending Bank Balance:	2,418,786.40
Cash Account Balance:	2,418,786.40

Outstanding Check Listing

Check Date	Check Number	Payee	Amount
05/13/2022	41859	GORDON E. MURRAY	79.00
05/13/2022	41865	POWERSPORTS PLUS, LLC	46.41
05/13/2022	41898	GORDON E. MURRAY	79.00
05/20/2022	41918	MAGNAS LLC	140.30
05/17/2022	41939	ASBO NEW YORK	235.00
06/17/2022	41841	BALDWINVILLE HARRIERS BOOSTER CLUB, INC.	250.00
06/17/2022	41951	PAUL J. CAVANO	109.50
05/17/2022	41952	CENTER STATE CONFERENCE	380.73
06/17/2022	41958	RIC COLEMAN	118.00
06/17/2022	41970	SR., TIMOTHY KEBURN	109.50
05/17/2022	41993	MARY E. METOTT	975.00
05/17/2022	41998	JEANETTE PAWLAK	150.00
05/17/2022	42002	DOUGLAS PEARSON	219.00
06/17/2022	42013	SEI DESIGN GROUP	120,795.75
05/17/2022	42015	VITO P. SINISGALLI	158.00
05/17/2022	42024	TREASURE BANK, INC.	40.25
06/17/2022	42030	KATELYN WARNER	850.00
06/17/2022	42036	KATHY WINKLER	150.00
06/30/2022	42039	A&P MASTER IMAGES, LLC	465.00
05/30/2022	42040	AMAZON.COM	224.88
06/30/2022	42041	BIG APPLE MUSIC	389.00
06/30/2022	42042	ROBERT BIVIANO	150.00
06/30/2022	42043	BLUCK ART MATERIALS	3,159.67
06/30/2022	42044	ROSEMARIE BOYER	100.00
06/30/2022	42046	SUSAN DELUGO	150.00
06/30/2022	42047	DSP IMAGES	110.00
06/30/2022	42048	EAI EDUCATION	272.75
06/30/2022	42049	EMERGENCY MEDICAL SUPPLY	180.00
06/30/2022	42050	EVANS EQUIPMENT COMPANY	500.00
06/30/2022	42051	FOUR WINDS HOSPITAL	35.00
06/30/2022	42052	FRANKFORT CENTRAL SCHOOL DISTRICT	62,147.30
06/30/2022	42053	HERFF JONES	112.02
06/30/2022	42054	HERKIMER CO BOCES HEALTH INS. PLAN	290,058.65
06/30/2022	42055	HERKIMER COUNTY BOCES	35.32
06/30/2022	42056	HERKIMER COUNTY BOCES	0.00
06/30/2022	42057	HERKIMER COUNTY BOCES	217,325.29
06/30/2022	42058	HERKIMER COUNTY BOCES	36,409.25
06/30/2022	42059	JON'S JOHNS PORTABLE TOILETS	280.00
06/30/2022	42060	LICAR'S BIG M SUPERMARKETS	30.68
06/30/2022	42061	SHIRLEY MOSHER	150.00
06/30/2022	42062	NEFF BY JOSTENS	481.50
06/30/2022	42063	MARGARET ORMAN	150.00
06/30/2022	42064	PERMA SOUND	422.70
06/30/2022	42065	PLAQUES & SUCH LLC	408.00
06/30/2022	42066	PREFERRED GROUP PLANS INC.	112.00
06/30/2022	42067	PRESIDENTS EDUCATION AWARDS PROGRAM	168.00
06/30/2022	42068	DWIGHT PUTMAN	17.85
06/30/2022	42069	R.G. TIMBS, INC.	1,072.50
06/30/2022	42070	S & J ENTERPRISES	271.99
06/30/2022	42071	SCHOLASTIC	179.63
06/30/2022	42072	SCHOOL SPECIALTY	2,861.22
06/30/2022	42073	SEI DESIGN GROUP	92,303.75
06/30/2022	42074	TIME WARNER CABLE	415.88
06/30/2022	42075	TRI-COUNTY PRINTING	1,449.00
06/30/2022	42076	TRI-VALLEY DRY CLEANERS	745.00
06/30/2022	42077	WASTE MANAGEMENT OF NY-UTICA	1,629.51
06/30/2022	42078	DERICK WATERS	3,061.45
06/30/2022	42079	W.B. MASON CO. INC.	1.52
06/30/2022	42080	BAYLEE WOOD	90.00
06/30/2022	42081	WOODWIND & BRASSWIND	5.99
06/30/2022	42082	KAREN YAWORSKI	12.75
06/30/2022	42083	DANIEL ZILKOWSKI	154.44

Outstanding Check Total: 961,235.15

*[Handwritten signatures]*

# DOLGEVILLE CENTRAL SCHOOL DISTRICT

2021-2022 4th Quarter Report

## FINANCIAL SUMMARY REPORT

START DATE: 4/1/2022 END DATE: 6/30/2022

PRINTED: 07/13/2022 4:51 pm

ACTIVITY	BEGINNING BALANCE	DEPOSITS	PAYMENTS	ENDING BALANCE
SALES TAX HOLDING ACCOUNT	240.65	873.95	0.00	1,114.60
AMNESTY INTERNATIONAL	393.82	639.72	639.72	393.82
ART CLUB	449.77	0.00	150.00	299.77
COLORGUARD	179.45	0.00	4.98	174.47
HIGH SCHOOL STUDENT COUNCIL	4,482.39	0.00	0.00	4,482.39
INSTRUMENTAL CLUB	1,750.12	350.00	286.72	1,813.40
NATIONAL HONOR SOCIETY	940.22	215.00	250.00	905.22
NATIONAL JR HONOR SOCIETY	2,270.17	47.25	47.25	2,270.17
SPANISH CLUB	1,154.87	110.43	240.35	1,024.95
STUDENT COUNCIL SCHOLARSHIP	3,933.74	61.62	0.00	3,995.36
THEATER CLUB	9,285.40	3,590.50	994.38	11,881.52
WRITERS' GUILD	4,761.76	5.00	0.00	4,766.76
YEARBOOK FUND	7,534.54	1,154.28	6,858.03	1,830.79
HORTICULTURE CLUB	24,704.12	0.00	0.00	24,704.12
CLASS OF 2022	6,453.97	2,023.16	8,477.13	0.00
CLASS OF 2023	2,861.07	4,477.02	4,431.68	2,906.41
CLASS OF 2024	3,034.47	70.00	1,048.41	2,056.06
MIDDLE SCHOOL ART CLUB	0.00	409.67	50.15	359.52
ACTIVITY TOTAL	74,430.53	14,027.60	23,478.80	64,979.33

## BANK BALANCES

Bank	ACCOUNT TYPE		
M & T Bank	Checking	37,191.05	27,737.99
M & T Bank	Saving	37,239.48	37,241.34
TOTAL		74,430.53	64,979.33

Submitted 7/19/2022

S. Allen

# DOLGEVILLE CENTRAL SCHOOL DISTRICT

2021-2022 Year End Report

FINANCIAL SUMMARY REPORT  
START DATE: 7/1/2021 END DATE: 6/30/2022  
PRINTED: 07/13/2022 4:54 pm

ACTIVITY	BEGINNING BALANCE	DEPOSITS	PAYMENTS	ENDING BALANCE
SALES TAX HOLDING ACCOUNT	540.73	1,768.97	1,195.10	1,114.60
AMNESTY INTERNATIONAL	393.82	639.72	639.72	393.82
ART CLUB	449.77	0.00	150.00	299.77
COLORGUARD	179.45	0.00	4.98	174.47
HIGH SCHOOL STUDENT COUNCIL	4,349.01	378.50	245.12	4,482.39
INSTRUMENTAL CLUB	1,750.12	350.00	286.72	1,813.40
NATIONAL HONOR SOCIETY	940.22	215.00	250.00	905.22
NATIONAL JR HONOR SOCIETY	2,270.17	47.25	47.25	2,270.17
SPANISH CLUB	859.84	609.27	444.16	1,024.95
STUDENT COUNCIL SCHOLARSHIP	4,386.73	108.63	500.00	3,995.36
THEATER CLUB	11,891.83	3,590.50	3,600.81	11,881.52
WRITERS' GUILD	4,761.76	5.00	0.00	4,766.76
YEARBOOK FUND	2,707.82	19,896.26	20,773.29	1,830.79
HORTICULTURE CLUB	24,900.12	0.00	196.00	24,704.12
CLASS OF 2022	2,694.27	14,446.64	17,140.91	0.00
CLASS OF 2023	2,911.55	5,873.79	5,878.93	2,906.41
CLASS OF 2024	0.00	4,682.47	2,626.41	2,056.06
MIDDLE SCHOOL ART CLUB	0.00	409.67	50.15	359.52
ACTIVITY TOTAL	65,987.21	53,021.67	54,029.55	64,979.33

## BANK BALANCES

Bank	ACCOUNT TYPE			
M & T Bank	Checking	28,753.17	53,014.37	54,029.55
M & T Bank	Saving	37,234.04	7.30	0.00
TOTAL		65,987.21	53,021.67	54,029.55
				64,979.33

Submitted 7/19/2022  
S. Allen


# DOLGEVILLE CENTRAL BUSINESS OFFICE

Jessica Radley  
38 Slawson Street  
Dolgeville, New York 13329

Email: jradley@dolgeville.org  
Telephone (315) 429 – 3155 Ext. 3002  
Fax (315) 429-8473

## MEMO

TO: Board of Education

FROM: Jessica Radley, Business Manager 

DATE: 7/6/2022

RE: Approve School Lunch Budget for 2022-2023

---

Please review and approve the attached School Lunch budget for 2022-2023.

Thank you for your attention. I will be available at our meeting on July 19<sup>th</sup> meeting if you have any questions.



## DOLGEVILLE CSD

## Revenue Status Report For School Lunch Revenue 22-23



Account	Description	2022 - 23	2021 - 22	
		Proposed Budget	Budget	Revenue Earned
C 1440	SALE OF REIMBURSABLE MEALS			
C 1445	OTHER CAFETERIA SALES	30,000.00	30,000.00	38,205.05
C 2401	INTEREST		0.00	2.30
C 2705	GIFTS AND DONATIONS			
C 2770	MISCELLANEOUS	5,000.00	5,000.00	2,537.54
C 3190	STATE REIMBURSEMENT	40,000.00	40,000.00	9,629.00
C 4190	FEDERAL REIMBURSEMENT	477,000.00	471,000.00	553,038.00
C 4190.1	SURPLUS FOODS	35,000.00	35,000.00	39,560.15
C 5031	TRANSFER FROM GEN FUND	10,000.00	10,000.00	0.00
Grand Totals:		597,000.00	591,000.00	642,972.04

## DOLGEVILLE CSD

## Budgeting Appropriation Status Report For School Lunch Exp 22-23 (Detail)



Account	Description	2022 - 23 Proposed Budget	2021 - 22 Budget	Dollar Change	Percent Change
C 2860.16	NON-INSTRUCTIONAL SALARIES	109,152.00	105,461.00	3,691.00	3.500%
C 2860.166	Hourly/Overtime	92,500.00	93,136.00	(636.00)	(0.683%)
C 2860.2	EQUIPMENT			0.00	<N/A>
C 2860.4	CONTRACTUAL	6,900.00	6,900.00	0.00	0.000%
C 2860.41	FOOD PURCHASE	199,724.00	200,000.00	(276.00)	(0.138%)
C 2860.411	SURPLUS FOOD	45,000.00	45,000.00	0.00	0.000%
C 2860.45	MATERIALS & SUPPLIES	15,500.00	15,500.00	0.00	0.000%
C 2860.49	BOCES	8,260.00	8,260.00	0.00	0.000%
C 9010.8	EMPLOYEES RETIREMENT	12,662.00	15,293.00	(2,631.00)	(17.204%)
C 9030.8	SOCIAL SECURITY	18,000.00	19,148.00	(1,148.00)	(5.995%)
C 9040.8	WORKERS COMPENSATION	5,952.00	5,952.00	0.00	0.000%
C 9060.8	HEALTH INSURANCE	83,350.00	76,350.00	7,000.00	9.168%
Grand Totals:		597,000.00	591,000.00	6,000.00	1.015%



## DES Board Report

July 19, 2022

Crystal Chrisman, K-6 Principal

- **6<sup>th</sup> Grade Promotion:**

Congratulations to the Class of 2028! On Tuesday, June 21<sup>st</sup>, 6<sup>th</sup> graders celebrated their transition to the high school building.

- **Dolgeville Connected Community Schools Ribbon-Cutting:**

Dolgeville Central School held their official ribbon-cutting ceremony on Wednesday, June 22<sup>nd</sup>! Students in Kindergarten through sixth grade gathered in the bus circle for a special celebration of DCS's collaboration with Connected Community Schools. We welcomed members of the Dolgeville community to officially kick off Dolgeville Connected Community School as our initial ceremony was postponed due to the pandemic.



- **DES Field Days 2022:** Students in grades K-6 participated in our annual field days on Wednesday, June 22<sup>nd</sup>. Students participated in a variety of games, including toilet plunger relays, obstacle courses, and tug of war. Special thanks to our Physical Education Department for their planning and efforts to provide students with such a fun opportunity!





- **Congratulations to DES Retirees:** Mrs. Paula Quick and Mrs. Jeanette Antonoff officially retired at the end of the 2022 school year. Mrs. Quick served as our Reading Specialist for students in Kindergarten, as well as first and second grades. Mrs. Antonoff served as a teaching assistant in first grade and our Primary Mental Health Project Coordinator. Best wishes to two AMAZING ladies!



- **Summer Programs at DES:** DES Summer Learning Camp kicked off on Tuesday, July 12 and operates Tuesdays through Fridays until July 29<sup>th</sup>. We have 71 students registered for grades 1-6 and 29 students enrolled for KinderKamp.

- **Dolgeville-Manheim Library Programs:** DCS welcomes the Dolgeville-Manheim Library's Summer Reading performances! Programs started on Friday, July 8<sup>th</sup> with The Spoon Man, and will include Leon Etienne (7/12), Jared Campbell (7/15), Zoomobile (7/22), and *Didgeridoo Down Under* (7/29).

- **NYS Science 4 Assessment Results:** 59 students completed the NYS Science 4 Assessment for the Spring 2022 administration. Please see the chart below to identify how many students scored for each rating (1-4).

Rating	Students	%
4	19	32%
3	32	54%
2	5	8%
1	3	6%



July 2022  
**Grades 7-12 Board of Education Report**  
Submitted by Ruth Leavitt, Principal

**Summer School:** DCS is running its own Junior High summer school and 9-12 credit recovery program attended by thirty students, which runs from July 12<sup>th</sup> to July 29<sup>th</sup>.

**CSI Team:** Parents, teachers, and staff will convene for two days as the CSI Planning Team writes the middle school's 2022-2023 School Comprehensive Improvement Plan (SCEP) and District Comprehensive Improvement Plan (DCIP) using data from student interviews, parent surveys, academic testing, and an equity self-reflection tool. The team will prioritize the areas of reading interventions, academic and career goal setting, and social emotional learning. With the change of the BEDS code, the CSI status will move to the Junior-Senior High School building.

**Summer Enrichment:** Music lessons led by KC Wolford and Chris DeNova started earlier this month for students in grades 7-12.

**Congratulations to the Class of 2022!** Thank you to all who make the graduation ceremony possible for our students: Mrs. Winkler Mr. Guenthner, Mr. Gilfus, Mr. Zilkowski, Mr. Randall, Ms. Gracey, Ms. Wolford, Mr. DeNova, and the custodial staff.

A special thank you to Mrs. Sandy Allen for all the time she puts in to organize and reach out to the numerous donors for scholarships and awards.

Thank you to Dr. Martinez for his inspiring keynote address.

Thank you and congratulations to Valedictorian Philip Nash, Salutatorian Jayda Estey, and class president Phoenix Longway.



**Upcoming Dates:**

Summer Technology Camp for Teachers: July 11<sup>th</sup>, July 18<sup>th</sup>, July 25<sup>th</sup>

Health and Safety Meeting: July 19<sup>th</sup> 10 AM

STPA: August 4<sup>th</sup> 4 PM



## **BOE Report: Special Education Department**

### **Month:**

- The 611 and 619 grants have been written and are under review at State Ed (611- \$233,500; 619- \$12,647)
- Extended School Year Services have started at Herkimer BOCES, HFM BOCES, and UCP
- IEPs have been finalized for the 2022-2023 school year

### **Upcoming:**

- ESSA grants are due at the end of August
- Meetings are scheduled for initial referrals over the summer
- NYSED is auditing our high school IEPs. That review is scheduled to be completed by the end of August



Daniel Zilkowski  
Dean of Students/Athletic Director  
Dolgeville CSD  
(315)-429-3155 ext 2900  
[dzilkowski@dolgeville.org](mailto:dzilkowski@dolgeville.org)



## **BOARD REPORT-JULY 19<sup>TH</sup>, 2022**

### **DEAN OF STUDENTS**

1. I have been assisting as needed with the summer school program at Dolgeville CSD.

### **ATHLETIC DIRECTOR**

1. We have roughly 175 students signed up for extracurricular athletics this fall in grades 7-12. I have updated and reorganized all the sign-up lists for participation clearance.
2. I put together a summer AD letter that was mailed home to all parents of student athletes with pertinent information including fall sport start dates, physical information, FormReleaf registration process, and ScheduleGalaxy public access. I've attached a copy of the AD letter to this report.
3. The 2022 fall athletic contest scheduling is completed with the exception of some TBD's for dates, times, and locations. I am also in process of finalizing the 2022-2023 winter sport athletic schedules.
4. The purchase orders for supplies for fall sports have been completed.
5. I have organized all the coaching certification information available for 2022-2023 school year and completed reminder messages to coaches on certification updates.
6. Many of sport programs have been completing open sessions/trainings this summer in preparation for their upcoming seasons. I can't thank the coaches volunteering their time enough for their time and dedication.

Daniel Zilkowski  
Dean of Students/Athletic Director  
Dolgeville CSD  
(315)-429-3155 ext 2900  
[dzilkowski@dolgeville.org](mailto:dzilkowski@dolgeville.org)



June 27<sup>th</sup>, 2022

Dear Parents and Guardians,

You are receiving this letter because your son or daughter has indicated an interest in participating in an extracurricular fall sport at Dolgeville Central School. The varsity fall sport start date is August 20<sup>th</sup> for football and August 22<sup>nd</sup> for all other JV/Varsity sports. The modified fall sport start date is August 29<sup>th</sup>. The coach of each sport will be in contact with you about practice times and locations. We are excited for your child to have this opportunity and we want to make it an enjoyable and rewarding experience.

We ask that all parents or guardians complete the required forms for extracurricular athletic participation using our online FormReleaf program. The varsity sport program opens for registration on July 22<sup>nd</sup> and the modified sport program opens for registration on July 29<sup>th</sup>. The link to register student-athletes is found on the [dolgeville.org](http://dolgeville.org) website under Quick Links For Parents as a leaf symbol.

In the FormReleaf registration process both the parent/guardian and student athlete will be asked to sign off that you have read and understand the Athletic Code of Conduct at Dolgeville CSD. The Athletic Code is accessible on the [dolgeville.org](http://dolgeville.org) website under high school athletics and I have print copies available to anyone who requests them. I will also be completing a key point review of the Athletic Code of Conduct to all parents and guardians that attend 7<sup>th</sup> grade orientation night before the start of the school year.

All student-athletes will need to have a current physical (within a calendar year of the start date of the season) to participate in extracurricular athletic activities. Many have completed this already, but some student-athletes will need to update their physical before the fall season starts. Student-athletes will not be allowed to practice until a current physical is approved by the school medical staff. This physical can be completed by the school medical director or a private doctor. If you choose to have a private physical completed, please make sure to have the medical office use the NYS School Health Examination Form that can be accessed at the [dolgeville.org](http://dolgeville.org) website under the listings of links for athletic forms. Additionally, the school medical director will conduct physicals for any student-athlete on August 16<sup>th</sup> at 8:00 am in the high school nurse's office.

We will be continuing the use of the scheduling system for athletics called Schedule Galaxy. The link to access the Schedule Galaxy can be found on the [dolgeville.org](http://dolgeville.org) website under the high school listings for athletics or under athletics calendars.

I look forward to the upcoming fall sport season. Athletics can truly help our youth develop skills in many ways that they can use throughout their life. If you have any questions about any content of this letter, please contact me at school (315-429-3155 ext.2900) or email me at [dzilkowski@dolgeville.org](mailto:dzilkowski@dolgeville.org).

Sincerely,

Daniel Zilkowski  
Dean of Students/Athletic Director  
Dolgeville CSD


# DOLGEVILLE CENTRAL SCHOOL

Jessica Radley  
38 Slawson Street  
Dolgeville, New York 13329

Email: jradley@dolgeville.org  
Telephone (315) 429 – 3155 Ext. 3004  
Fax (315) 429-8473

## MEMO

TO: Board of Education

FROM: Jessica Radley 

DATE: 7/15/2022

RE: June Facilities Report

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Please find the attached June work order report for the Building and Grounds department.

Thank you.

No.	Date	Updated	Request Type	Request Detail	Latest Notes	Client	Status	Priority	Alert Level	Tech
1557	6/22/22 1:24 pm	6/22/22 1:34 pm	Facilities	wires / old lego equipment : I did speak to Matt already but I forgot to put in a ticket. ...		John Gardner	Open	Medium		J. Radley
1503	6/2/22 1:37 pm	6/16/22 8:27 am	Facilities	Air conditioner: The unit over my door is blowing out warm air even though I am aski...	D. Maintenance: Checked the air conditio...	Bruce Risley	Open	Medium		J. Radley
1494	6/1/22 9:20 am	6/1/22 9:21 am	Facilities	Desk Drawer: No rush - my lower desk drawer will not shut, can wait until summer if needed...		Jessica Radley	Open	Medium		J. Radley
1544	6/14/22 7:26 am	6/14/22 7:33 am	Facilities	Pallets of furniture removed from auditorium entrance: Move pallets of new classroom furni...	D. Maintenance: Moved pallets of new fur...		Closed	Medium		D. Maintenance
1543	6/14/22 7:22 am	6/14/22 7:26 am	Facilities	broken crash bar from gym to elementary lobby: A student pulled on crash bar hardware to m...	D. Maintenance: Removed the end hardware...		Closed	Medium		D. Maintenance
1539	6/13/22 7:27 am	6/13/22 7:31 am	Facilities	Light is out in auditorium.: Led light near the front of auditorium is out.	D. Maintenance: Take apart and unwire ol...		Closed	Medium		D. Maintenance
1538	6/10/22 1:40 pm	6/13/22 7:26 am	Facilities	Window blind fell off: One of my classroom window blinds came unscrewed from the wall and ...	D. Maintenance: Installed plastic anchor...	Ned Campbell	Closed	Medium		D. Maintenance
1534	6/10/22 9:10 am	6/13/22 7:27 am	Facilities	Screw: Screw in wall in Superintendent Office for hanging of photo	D. Maintenance: Drilled hole in wall. In...	Joseph Gifus	Closed	Medium		D. Maintenance
1533	6/10/22 7:09 am	6/10/22 7:19 am	Facilities	Puzzle piece fallen into heating unit Mrs. Maxwell room: A student dropped a puzzle piece ...	D. Maintenance: Removed the front cover ...		Closed	Medium		D. Maintenance
1532	6/10/22 7:06 am	6/10/22 7:09 am	Facilities	Kira Stone Benanati paper towel dispenser off wall: Paper towel dispenser came off of the ...	D. Maintenance: Drilled new holes and in...		Closed	Medium		D. Maintenance
1528	6/8/22 11:00 am	6/8/22 11:04 am	Facilities	Locker #198: The handle and hardware of locker 198 is broken and fallen inside of locker	D. Maintenance: The handle and hardware ...		Closed	Medium		D. Maintenance
1526	6/8/22 10:30 am	6/13/22 7:37 am	Facilities	light bulb need replacement: In the outer area of the nurse's office there is a light bulb...	D. Maintenance: Katrina took diffuser of...	Linda Hemmerich	Closed	Medium		J. Radley
1523	6/8/22 7:39 am	6/13/22 7:37 am	Facilities	light bulb replacement: Florescent light out in Ms. Wolford's office room 179C	D. Maintenance: Katrina took diffuser of...	Katlin Wolford	Closed	Medium		J. Radley
1550	6/16/22 10:41 am	6/23/22 8:52 am	Facilities	field days set up: Hook up hose on soccer field for elementary field day water stations. P...	D. Maintenance: Water hook up was instal...		Closed	Medium		D. Maintenance
1518	6/7/22 6:44 am	6/7/22 6:47 am	Facilities	Urinal continuously running water   Urinal in boys kindergarten bathroom will not stop flu...	D. Maintenance: Replaced diaphragm, flus...		Closed	Medium		J. Radley
1551	6/17/22 7:10 am	6/17/22 7:14 am	Facilities	Hoses hooked up for 2nd grade beach day: Hook up hoses with splitters so there are three ho...	D. Maintenance: Hooked up splitter to wa...		Closed	Medium		J. Radley
1517	6/7/22 6:41 am	6/7/22 6:44 am	Facilities	Electric Pencil Sharpener: Electric pencil sharpener not work in M. Castor's room.	D. Maintenance: Troubleshoot why sharpen...		Closed	Medium		J. Radley
1338	3/7/22 1:31 pm	6/10/22 7:40 am	Facilities	Heat: My classroom is extremely cold today. Other naps it can be very warm. &nbs...		Amy Murphy	Closed	Medium		D. Maintenance
1514	6/6/22 11:11 am	6/6/22 11:15 am	Facilities	Exit light auditorium entrance: There is an exit light hanging by the wires in the center ...	D. Maintenance: Exit light was hit Fnda...		Closed	Medium		J. Radley
1512	6/6/22 9:43 am	6/10/22 7:05 am	Facilities	wall brackets for banner to hang: Wondering if there is a way to install hanging brackets ...	D. Maintenance: Drilled holes into block...	Katlin Wolford	Closed	Medium		D. Maintenance
1511	6/6/22 8:24 am	6/6/22 11:09 am	Facilities	flat cart tires: We have a moving cart that have two flat tires. The rubber tires are curr...	D. Maintenance: Ratchet strapped the tir...	Katlin Wolford	Closed	Medium		J. Radley
1510	6/6/22 8:22 am	6/6/22 11:11 am	Facilities	light out: There is a florescent light out in the practice room (room 179A) and needs repl...	D. Maintenance: Removed diffuser and old...	Katlin Wolford	Closed	Medium		J. Radley
1485	5/25/22 12:21 pm	6/1/22 7:01 am	Facilities	faucet: The metal has broken down on my sink and it now has mold growing on it and needs t...	D. Maintenance: Replaced old faucet with...	Bethany Straney	Closed	Medium		J. Radley
1504	6/3/22 10:26 am	6/3/22 10:32 am	Facilities	Mat is off the wall: Mat needs to be hung back on the wall of gym.	D. Maintenance: Mat came off the wall in...	Wayne Congdon	Closed	Medium		J. Radley

No.	Date	Updated	Request Type	Request Detail	Latest Notes	Client	Status	Priority	Alert Level	Tech
1486	5/26/22 9:50 am	6/1/22 6:59 am	Facilities	reach in cooler: Kitchen/Elementary reach in cooler is reading 55 degrees	D. Maintenance: No repairs or maintenanc...	Anthony Dupuis	Closed	Medium		J. Radley
1502	6/2/22 1:28 pm	6/16/22 9:45 am	Facilities	Green cabinet in my room: I talked to Wayne about moving a the green cabinet from my room ...	D. Maintenance: Took cabinet out of Gard...  D. Maintenance: Spoke with Jody about ca...	John Gardner	Closed	Medium		J. Radley
1498	6/2/22 9:54 am	6/3/22 10:26 am	Facilities	Booster: Heater elements for Elementary booster have arrived and need to be installed &nbs...	D. Maintenance: Removed old heating elem...	Anthony Dupuis	Closed	Medium		J. Radley
1545	6/14/22 7:33 am	6/14/22 7:44 am	Facilities	Door mullion base loose on elementary teachers entrance door downstairs: Door mullion base...	D. Maintenance: Drilled out and removed ...		Closed	Medium		D. Maintenance
1491	6/1/22 7:05 am	6/1/22 7:11 am	Facilities	Girls bathroom toilet not working.: Girls bathroom toilet across from art room not flushin...	D. Maintenance: Toilet was not flushing ...	Wayne Congdon	Closed	Medium		J. Radley
1490	6/1/22 7:01 am	6/1/22 7:05 am	Facilities	Door closing: Main door to high school office was slamming closed and making loud noise.	D. Maintenance: Door was closing too qui...		Closed	Medium		D. Maintenance
1488	5/31/22 12:19 pm	6/1/22 6:58 am	Facilities	AC unit: My AC unit (the new one, not the wall-mounted one) is blowing warm hair. If it co...	D. Maintenance: Turned off new univent a...	Ned Campbell	Closed	Medium		J. Radley
1521	6/7/22 9:46 am	6/8/22 10:21 am	Facilities	screws: screws are loose in base unit. Suggest replacing one screw at a time with a ...		Joe Stack	Cancelled	Medium		D. Maintenance
1505	6/3/22 10:28 am	6/3/22 10:30 am	Facilities	Mat is off the wall: Mat came off of the wall in gym 1.			Cancelled	Medium		J. Radley
1048	9/24/21 7:58 am	6/10/22 7:41 am	Facilities	Leaking ceiling: I have a small puddle of water on the floor from last night's rain. ...		Karen Hopsicker	Cancelled	Medium		D. Maintenance



**Dolgeville Central School Bus Garage**  
31 Wolf Street, Dolgeville, NY 13329

Transportation Supervisor- Joseph Stack

Bus Garage Numbers    **TEL: 315-429-9388**    FAX: 315-429-5365  
Email: [jstack@dolgeville.org](mailto:jstack@dolgeville.org)

Date: July 13, 2022

To: Joseph Gilfus

From: Joseph Stack

Re: Transportation review items.

DOT Inspection held on July 6<sup>th</sup>. went very well with no issues. Next inspection date will be some time in October.

Summer bus runs have all started. Special Education at Herkimer BOCES plus VP Tech, Summer Youth Employment Program and UCP (one bus), Gloversville/Johnstown Special Education (C3 Van), Village of Dolgeville (one bus) and Town of Salisbury (one bus). Dolgeville Summer Camp/School (two buses)

The delivery of the new buses has not been scheduled. I was told possibly the second week in September would be the earliest.

Summer cleaning for all buses has started.

# DOLGEVILLE CENTRAL SCHOOL NUTRITION

Date: July, 2022

To: Joseph Gilfus

From: Anthony Dupuis

Re: Food and Nutrition Updates

For the month of June, we served 3,340 Breakfasts and, 7,593 Lunches. For a total of 10,933 reimbursable meals. This month our expenditures for food and paper supplies was \$11,892.61 and our State and Federal reimbursement was \$ 44,137.00 For the School year 2021 -22 our total expenditures for food and paper supplies was \$179,837.75. The total amount for School year 2021 -22 reimbursement was \$515,831.00, Cafeteria sales \$38,800.12 and Catering sales \$1,674.36. Dolgeville CSD - 211003040000 has been approved to operate the following programs for the 2022-23 school year. The Catalog of Federal Domestic Assistance (CFDA) number is listed next to each program.

National School Lunch Program - (CFDA) 10.555

School Breakfast Program - (CFDA) 10.553

Anthony Dupuis  
Food Service Director  
Dolgeville Central School  
38 Slawson Street  
Dolgeville, NY 13329  
(315) 429 – 3155 ext. 2951

To: BOE  
From: IT  
IT Monthly Report  
7/19/22 Meeting

Gym cameras were installed on 6/27 and 6/28. We now have full access to see both gyms for safety purposes. We have met with both building Principals to rename some cameras and to see where we may need to add more cameras for better views. We will be working this summer with maintenance to hopefully take care of those needs.

We have cleaned up Active Directory, Dolgeville accounts, for those students and staff members that no longer need accounts.

This summer we are going to be cleaning up the IT Office in order to get a better inventory and make the space more effective for our needs.

DOLGEVILLE CSD  
Revenue Status Report From 7/1/2021 To 6/30/2022

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	REAL PROPERTY TAXES	4,449,677.00	0.00	4,449,677.00	4,477,799.18	-28,122.18
A 1081	OTHER PAYMENTS IN LIEU OF TAXES	7,500.00	0.00	7,500.00	8,203.49	-703.49
A 1085	SCHOOL TAX RELIEF REIMBURSEMENT	643,486.00	0.00	643,486.00	624,092.00	19,394.00
A 1090	INTEREST AND PENALTIES ON TAXES	5,050.00	0.00	5,050.00	4,034.52	1,015.48
A 2230	Day School Tuition - Other Districts in NYS	0.00	0.00	0.00	11,645.00	-11,645.00
A 2401	INTEREST AND EARNINGS	9,000.00	0.00	9,000.00	1,815.94	7,184.06
A 2413	RENTAL OF REAL PROPERTY/BOCES	7,500.00	0.00	7,500.00	7,500.00	0.00
A 2414	RENTAL OF EQUIPMENT	0.00	0.00	0.00	2,283.00	-2,283.00
A 2680	INSURANCE RECOVERIES	0.00	0.00	0.00	11,459.39	-11,459.39
A 2690	OTHER COMPENSATION FOR LOSS	0.00	0.00	0.00	1,504.87	-1,504.87
A 2701	REFUND PRIOR YEAR BOCES	0.00	0.00	0.00	295,641.74	-295,641.74
A 2703	REFUND PRIOR YEAR EXPENSE	0.00	0.00	0.00	30,157.37	-30,157.37
A 2770	MISCELLANEOUS-UNCLASSIFIED	5,000.00	0.00	5,000.00	59,820.46	-54,820.46
A 2770.1	MISC. - E-RATE	10,000.00	0.00	10,000.00	14,417.78	-4,417.78
A 3101	BASIC FORMULA	9,280,428.00	0.00	9,280,428.00	9,009,150.73	271,277.27
A 3101.1	EXCESS COST AID	1,832,012.00	0.00	1,832,012.00	1,851,406.00	-19,394.00
A 3102	LOTTERY AID	1,025,075.00	0.00	1,025,075.00	1,087,106.68	-62,031.68
A 3102.1	VLT LOTTERY AID	353,340.00	0.00	353,340.00	353,544.59	-204.59
A 3103	BOCES AID	1,030,861.00	0.00	1,030,861.00	996,919.00	33,942.00
A 3260	TEXTBOOK AID	43,163.00	0.00	43,163.00	42,931.00	232.00
A 3262	COMPUTER SOFTWARE/HARDWARE AID	26,422.00	0.00	26,422.00	26,423.00	-1.00
A 3263	LIBRARY A/V LOAN PROGRAM	5,025.00	0.00	5,025.00	5,025.00	0.00
A 4286	CARES ACT (ESSERF & GEER)	0.00	0.00	0.00	63,397.00	-63,397.00
A 4601	MEDICAID REIMBURSEMENT	11,789.00	0.00	11,789.00	11,498.56	290.44
A 5031	INTERFUND TRANSFERS (other than debt service)	0.00	0.00	0.00	10,223.42	-10,223.42
	Grand Totals:	18,745,328.00	0.00	18,745,328.00	19,007,999.72	-262,671.72

DOLGEVILLE CSD  
Appropriation Status Summary Report by Function From 7/1/2021 To 6/30/2022

Account	Description	Budget	Adjustments	Adj. Budget	Expended	Encumbered	Available
1010	BOARD OF EDUCATION *	28,169.00	-3,400.00	24,769.00	15,339.52	0.00	9,429.48
1040	DISTRICT CLERK *	14,312.00	0.00	14,312.00	14,159.94	0.00	152.06
1060	DISTRICT MEETING *	1,100.00	0.00	1,100.00	673.28	0.00	426.72
1240	CHIEF SCHOOL ADMINISTRATOR *	194,835.00	22,313.00	217,148.00	205,404.47	0.00	11,744.33
1310	BUSINESS ADMINISTRATION *	243,596.40	-4,152.00	239,444.40	221,927.87	520.00	16,996.53
1320	AUDITING *	20,000.00	0.00	20,000.00	14,750.00	0.00	5,250.00
1325	TREASURER *	13,783.00	86.55	13,869.55	13,869.55	0.00	0.00
1330	TAX COLLECTION *	11,150.00	1,902.45	13,052.45	7,597.50	0.00	5,454.95
1340	FISCAL AGENT FEE *	11,926.00	419.00	12,345.00	13,005.00	0.00	-660.00
1420	LEGAL *	26,000.00	19,000.00	45,000.00	31,957.94	0.00	13,042.06
1430	OPERATION OF BUILDING *	947,526.00	194,855.00	1,142,381.00	978,856.29	14,747.52	148,777.19
1621	MAINTENANCE OF BUILDING *	113,010.00	-5,138.00	107,872.00	36,409.51	0.00	71,462.49
1670	CENTRAL PRINTING & MAILING *	38,340.00	12,000.00	50,340.00	26,465.00	0.00	23,875.00
1710	UNALLOCATED INSURANCE *	111,034.00	-4,000.00	107,034.00	103,668.06	0.00	3,365.94
1840	ADJUSTMENTS & CLAIMS *	5,000.00	-4,500.00	500.00	0.00	0.00	500.00
1841	BOCES ADMINISTRATIVE COST *	386,464.00	-9,007.00	377,457.00	376,992.96	0.00	464.04
2020	SUPERVISION - REGULAR SCHOOL *	346,277.80	-52,686.25	293,591.55	266,336.93	0.00	27,254.62
2070	IN-SERVICE TRAINING - INSTRUCTION *	51,066.89	-837.80	50,229.00	51,983.46	0.00	-1,754.46
2110	REGULAR SCHOOL *	5,185,423.03	-21,015.78	5,162,407.25	4,455,548.95	1,435.00	705,423.30
2250	PROGRAMS FOR HANDICAPPED CHILDREN *	1,966,353.26	-137,195.42	1,829,157.84	1,515,317.58	11.15	313,829.11
2300	CAREER AND TECH	284,121.00	83,879.00	368,000.00	368,000.00	0.00	0.00
2610	SCHOOL LIBRARY AND AUDIOVISUAL *	181,205.00	0.00	181,205.00	162,452.69	0.00	18,752.31
2630	COMPUTER-ASSISTED INSTRUCTION *	601,539.00	235,791.00	837,330.00	772,120.41	0.00	65,209.59
2810	GUIDANCE - REGULAR SCHOOL *	224,181.00	0.00	224,181.00	188,393.85	0.00	35,787.15
2815	HEALTH SERVICES - REGULAR SCHOOL *	129,691.00	5,412.00	135,103.00	126,806.86	0.00	8,296.14
2820	PSYCHOLOGICAL SERVICES - REGULAR SCHOOL *	75,437.00	-26,100.00	49,337.00	47,730.49	0.00	1,606.51
2825	SOCIAL WORK SERVICES - REGULAR SCHOOL *	63,000.00	-52,716.00	10,284.00	8,885.44	0.00	1,418.56
2850	CO-OPERATION ACTIVITIES *	59,984.00	-19,991.00	39,993.00	18,852.99	0.00	21,140.01
3115	INTERSCHOLASTIC ATHLETICS *	275,553.00	-130,000.00	145,553.00	101,449.82	25,492.30	18,650.88
5510	DISTRICT TRANSPORTATION SERVICES *	386,744.00	-8,890.25	377,853.75	336,211.70	0.00	39,642.05
5530	GARAGE BUILDING *	385,957.00	17,014.00	402,971.00	346,425.24	500.00	56,045.76
5540	CONTRACT TRANSPORTATION *	0.00	62.50	62.50	62.50	0.00	0.00
9010	CENSUS *	2,743.00	0.00	2,743.00	0.00	0.00	2,743.00
9010	STATE RETIREMENT *	270,153.00	0.00	270,153.00	239,121.57	0.00	31,031.43
9020	TEACHERS RETIREMENT *	657,892.00	0.00	657,892.00	646,801.81	0.00	11,090.19
9030	EMPLOYEE BENEFITS	4,849,586.91	-121,105.00	4,728,481.91	4,423,715.54	0.00	304,766.37
9711	SERIAL BONDS - SCHOOL CONSTRUCTION *	1,624,179.00	35,000.00	1,659,179.00	1,647,362.14	0.00	11,816.86
9960	TRANSFER TO CAPITAL PROJECTS FUNDS *	110,000.00	0.00	110,000.00	127,130.30	0.00	-17,130.30
	Grand Totals	18,967,328.00	27,000.00	18,994,328.00	17,027,843.78	42,705.97	1,923,778.25

**RESOLUTION OF BOARD OF EDUCATION**

**COOPERATIVE PURCHASING  
SCHOOL YEAR 2022-2023**

**WHEREAS,**

The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

**WHEREAS,**

The Central School named below is desirous of participating with other districts in the ~~Delaware-Chenango~~ Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

**WHEREAS,**

The Central School named below wishes to appoint the ~~Delaware-Chenango~~ Madison-Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf; therefore

**BE IT RESOLVED,**

That the Board of Education of the Central School listed below hereby appoints the ~~Delaware-Chenango-Madison-Otsego~~ BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

**BE IT FURTHER RESOLVED,**

That the Board of Education of the Central School listed below authorizes the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

**BE IT FURTHER RESOLVED,**

That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

**CERTIFICATION OF DISTRICT CLERK**

I, \_\_\_\_\_, District Clerk of the

\_\_\_\_\_ Central School Board of  
Education, hereby certifies that the above resolution was adopted by the required  
majority vote of the Board of Education at its meeting held on \_\_\_\_\_.

\_\_\_\_\_  
Signature of District Clerk

\_\_\_\_\_  
Date



**RESOLUTION OF BOARD OF EDUCATION**

**GENERIC  
SCHOOL YEAR 2022-2023**

**WHEREAS,**

It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

**WHEREAS,**

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

**WHEREAS,**

The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore

**BE IT RESOLVED,**

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and,

**BE IT FURTHER RESOLVED,**

That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and,

**BE IT FURTHER RESOLVED,**

That the Board of Education of the Central School listed below agrees to (1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

**CERTIFICATION OF DISTRICT CLERK**

I, \_\_\_\_\_, District Clerk of the

\_\_\_\_\_ Central School Board of Education, hereby certifies that the above resolution was adopted by the required majority vote of the Board of Education at its meeting held on \_\_\_\_\_.

\_\_\_\_\_  
Signature of District Clerk

\_\_\_\_\_  
Date

**RESOLUTION OF BOARD OF EDUCATION**

**FOOD and CAFETERIA SUPPLIES  
SCHOOL YEAR 2022-2023**

**WHEREAS,**

It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly Cafeteria supplies including but not limited to food and paper items, and

**WHEREAS,**

The Central School named below is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

**WHEREAS,**

The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to the schools; therefore;

**BE IT RESOLVED,**

That the Board of Education of the Central School listed below hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

**BE IT FURTHER RESOLVED,**

That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

**BE IT FURTHER RESOLVED,**

That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendations of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

**CERTIFICATION OF DISTRICT CLERK**

I, \_\_\_\_\_, District Clerk of the

\_\_\_\_\_ Central School Board of  
Education, hereby certifies that the above resolution was adopted by the required  
majority vote of the Board of Education at its meeting held on \_\_\_\_\_.

\_\_\_\_\_  
Signature of District Clerk

\_\_\_\_\_  
Date

**RESOLUTION OF THE BOARD OF EDUCATION  
OF THE DOLGEVILLE CENTRAL SCHOOL DISTRICT  
AUTHORIZING VIDEO/CONFERENCING TO CONDUCT MEETINGS IN  
EXTRAORDINARY CIRCUMSTANCES**

**WHEREAS**, Public Officers Law §103-a permits Boards of Education to adopt a resolution authorizing the use of video/conferencing for Board meetings in extraordinary circumstances; and

**WHEREAS**, Public Officers Law §103-a also requires a public hearing on the use of video/conferencing; and

**WHEREAS**, Public Officers Law §103-a requires written procedures governing member and public attendance at meetings conducted by video/conference.

**NOW BE IT RESOLVED**, pursuant to Public Officer's Law §103-a, as follows:

1. The Board of Education for the Dolgeville Central School District has facilitated the prerequisite public hearing and considered all information at its disposal including but not limited to public testimony on the matter.
2. The Board of Education for the Dolgeville Central School District authorizes the use of video/conferencing for board meetings in extraordinary circumstances as well as Board committees or subcommittees in accordance with Public Officer's Law §103-a.
3. The prerequisite written procedures to use video/conferencing to conduct meetings have been discussed and are now approved.
4. The Board of Education for the Dolgeville Central School District directs the District Clerk to conspicuously post the written procedures on the District website.
5. This Resolution shall take effect immediately.

\_\_\_\_\_  
Date

\_\_\_\_\_  
District Clerk  
Dolgeville Central School District

## AGREEMENT

This Agreement, to commence on September 2022, between the Herkimer County Prevention Council at Catholic Charities of Herkimer County hereafter referred to as HCPC at CC, and the Dolgeville Central School District,

HCPC at CC agrees to provide a fulltime Prevention Services Coordinator while school is in session that will provide the following services at Dolgeville Central School:

- a) Student Assistance Program substance abuse prevention counseling for individual/small group basis targeting adolescents in grades 7 -12 during the 2022-2023 school year.
- b) Substance Abuse Intervention Services for students in middle and high school, i.e. Teen Intervene
- c) Alcohol, tobacco and other drug prevention/education programs for students, parents, professionals and community members and/or groups will be provided upon request.

Dolgeville Central School District agrees to provide the following:


- a) A confidential area in which individual, group and/or family sessions can occur.
- b) In-room use of a telephone. It is understood that only professional calls made on behalf of students and families, or in the regular course of business will be made on this phone.
- c) Internet connection capability
- d) A cooperative environment in which faculty and HCPC staff may interact confidentially and provide the necessary assistance to students (and families if warranted).

It is understood that the Prevention Services Coordinator will provide prevention counseling services as defined in regulations from the New York State Office of Alcoholism and Substance Abuse Services (OASAS). Student Assistance Program prevention counseling services may include assessment for prevention case openings, brief interventions, consultations, information and referral, education and crisis contacts. It is also understood that time may be scheduled by the prevention specialist to allow for professional development and the completion of required documentation and reporting requirements within the 7 hour day. In addition, one period a day will be allowed for lunch.

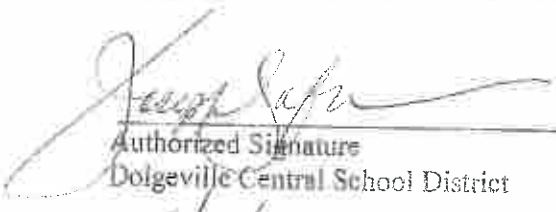
It is further understood that all information regarding each case is confidential according to Federal Regulation CFR 42. *Dolgeville Central School District will be responsible to inform parents /guardians of the availability of the above services at the beginning of the school year. Parents may opt out of services.- parental permission forms need not be obtained for students requesting prevention services through HCPC of CC.*

It is also understood that the Dolgeville Central School District will reimburse Catholic Charities a total of \$12,000 for the Herkimer County Prevention Council staff person who will provide fulltime prevention services for the 2022-2023 school year.

Your business office will receive an invoice from Catholic Charities on a monthly basis for a ten-month period. Each bill will be for the amount of \$1,200, beginning in September of 2022 and ending in June of 2023. Checks are to be made payable to: CATHOLIC CHARITIES and remitted to 61 WEST STREET, ILION, NY 13357

  
Maureen Petrie  
Executive Director Catholic Charities

Date

  
Authorized Signature  
Dolgeville Central School District

Date

**THE LIBERTY PARTNERSHIPS PROGRAM MEMORANDUM OF AGREEMENT BETWEEN SUNY  
POLY AND  
AND  
DOLGEVILLE CENTRAL SCHOOL DISTRICT**

This non-binding Memorandum of Understanding (the "MOU") between the Institute of Higher Education (the "IHE"), which is SUNY Polytechnic Institute ("SUNY Poly") and the Local Educational Agency (the "LEA"), which is [Dolgeville Central School District] (SUNY Poly and [Dolgeville Central School District] may be referred to herein as the "Parties" or individually as a "Party") sets forth the Parties' intentions, should the IHE be awarded a grant under the Liberty Partnership Program (the "LPP") that includes sufficient funds to support the program objectives and operational needs (the "LPP Grant"). The Parties intend that the IHE shall have complete discretion in determining whether the grant funding under an awarded LPP Grant will be sufficient to proceed to a binding agreement with the LEA. Upon award of the LPP Grant, the IHE and LEA agree to work in good faith to enter into an appropriate binding cooperative agreement reflecting each Party's overall commitment to the LPP, as well as the Parties specific roles and responsibilities in the planning and implementation of supportive and enrichment services to students who have been identified as at-risk of dropping out of the LEA. The purpose of the partnership is to provide at-risk students with a broad range of services that are designed to increase their motivation and ability to complete secondary education and seek entry into post-secondary education and meaningful employment. In order to provide a LPP of the highest quality for participating students, the Parties in this partnership intend to assume and perform the following roles and responsibilities in the administration of the LPP during the 2022-2027 funding cycle.

**SPECIFIC ROLES AND RESPONSIBILITIES**

The Parties jointly intend to:

1. Provide comprehensive academic, counseling and advisement services and multiple enrichment activities to students enrolled in grades 5-12 from September 2022 through August 2027. Services are intended to be provided in the stated outlined categories which currently are: academic immersion/support, family & community engagement, student advisement, personal learning plans, social-emotional assessments, college readiness, enrichment/cultural activities, home visits, employment preparation, leadership/civic engagement, social emotional skill development, sports/wellness, and service learning. Service categories may be adjusted during the grant cycle based on state guidance, identified best practices and/or quantitative feedback/metrics. Emphasis will be placed on entering students in grades 5-8 to provide continuity of programming through high school. The Parties will work in collaboration to provide the services to students based upon needs identified by and recommended by the LPP screening/planning committee, as well as, school feedback and information gleaned from tests, transcripts, attendance history and faculty, staff, parent and student input.
2. Provide space for LPP collaborative programming.
3. Conduct regularly scheduled meetings between the staff of any partnering agencies, the school principal and other appropriate personnel, to discuss all issues pertaining to the LPP.
4. Work cooperatively with the research and evaluation component of the LPP.
5. Recruit, select, and enroll student participants in the LPP and disseminate procedural information widely.
6. Ensure that all procedures and regulations for health, fire, safety, pick-ups, parent consents, transportation, field trips, food, sports-related health exams, insurance, medical and other emergency procedures will be clearly listed and widely disseminated. All such documents and procedures will conform to applicable federal, state and local standards.
7. Recruit, hire, and train program staff when applicable. It is the Parties intention that the school principal will have input into staff located in their communities.

SUNY Poly intends to:

1. Consult and inform administration and personnel assigned to work with the LPP in the overall planning, implementation and integration of curricular areas within the program.



2. **Consult** on a regular basis with the appropriate school personnel about the progress of each LPP student. Attend faculty meetings, child **study/student** assistance meetings, and team meetings on a regular basis and/or upon the LEA's request to provide quality reports and updates on student progress.
3. Work with colleges, **community-based** organizations, school support services, and the business community to develop and enhance career exploration opportunities, establish mentor relationships, foster enrichment opportunities, and overall programming opportunities for enrolled students.
4. Work with parents to encourage positive reinforcement of students' efforts to stay in school and encourage their participation in the school's programs/events.
5. Manage the day-to-day operations of the program, which include, but are not limited to, tracking student enrollment, **maintaining** program attendance records, ensuring the respectful treatment of school property, developing protocols for emergency **notification** of parents and/or guardians, establishing **procedures** for the safe-keeping and safe transport of children after **program** hours and ensuring that the LPP staff is trained in first aid, CPR and medical **emergencies** on an annual basis.
6. Work collaboratively with the LEA to support and enhance the LEA's strategies, initiatives, and programming.
7. Maintain confidentiality of all shared student information.

The LEA intends to:

1. Work cooperatively with the IHE in the overall planning, implementation and evaluation of the program.
2. Provide adequate space to the advocate that will support programming within the building and will ensure district safety protocols are in place for after-school programming.
3. Provide representation at and participate in the **Advisory** Council meetings as deemed necessary. Generally, this is the principal and/or superintendent but may be another designated LEA personnel upon **recommendation** of the principal or superintendent.
4. Establish an advisory, guidance or mentoring **committee/personnel** to assist the Student/Family Education Advocate in networking with other activities and support programs within the LEA to help coordinate service providers.
5. **Inform** LEA personnel, students, and parents about the **purpose** and goals of the partnership.
6. Authorize and facilitate the participation of LEA personnel in LPP activities.
7. If applicable, will include the IHE in their **Comprehensive** Education Plan.
8. **Provide** authorized LPP Staff (Student/Family Education Advocate and/or LPP Project Director) access to student **transcripts**, report cards, interim **progress** reports, state/Regent examination results, attendance and disciplinary files, student IEP's, student ID numbers as well as any other record required by the NYS Department of Education, the funding source for the LPP. This information is necessary to meet student needs and complete required reports. As stated above, the LPP staff will maintain the confidentiality of all **personal** information.
9. Provide information, training, **planning/professional** development opportunities to the Student/Family Education Advocate so that the LPP can support and enhance LEA strategies, initiatives and programming.
10. Provide transportation to events scheduled through the LPP. This may include, but is not limited to, college visits, summer programming, educational trips, and SUNY Poly **campus** opportunities. This portion of the agreement may be amended on an annual basis by notifying the LPP Director by May of each year in the grant cycle.
11. Provide at-risk **documents** to verify student **eligibility** in the program.
12. Assist with **promoting** the partnership within the LEA community which may include co-sponsoring activities, participating in programming, **encouraging** the roles of parents in the program, and fostering relationships within the community at large.

The day-to-day management of the project shall be conducted by the LPP Project Director. The activities to be coordinated with the LEA will be organized by the LPP Student/Family Education Advocate who is based in the LEA community. The Student/ Family Education Advocate will be supervised by the LPP Project Director with input from the principal of each school building in which the program is conducted.

The program's goal is to serve a minimum of 40 students, and a maximum of 100 students in grades 5-12, emphasizing entrance into the program in grades 5-8. Selection of students is the joint responsibility of the building



principal and/or their designees and the LPP Student/Family Education Advocate. Participation is voluntary on the part of the students themselves who must express an interest in being a member of the program and give consent based on the procedures approved by the selection committee. Parent consent and a completed application is required for all students to be officially enrolled in the program.

Participation by students in the program will in no way reduce or limit other educational or social services available to **student** participants. Services provided by the LPP are to be additional support for students, not a replacement of LEA programs. It is the role of the LEA to maintain full educational and legal responsibility for the students in the programs, exactly as it does for all students enrolled at the LEA. All program activities will be carried out within the guidelines and policies of the LEA for student activities.

The MOU may be amended, revised, or extended at any time, in consultation with the SUNY Poly LPP Project Director, the LPP Advisory Council and the Superintendent of Schools in the participating LEA in order to ensure that the program successfully achieves its goals and those of the LEA.

The Parties intend to have a final binding agreement to be effective from September 1, 2022 through August 31, 2027.

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Joseph J. Gilfus, Superintendent

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Project Director, Liberty Partnerships Program,  
SUNY POLY

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Scott Hongo, Board of Education President

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SUNYPOLY Principal Investigator

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**AGREEMENT FOR INJURY ASSESSMENT SERVICES BY AND BETWEEN  
DR. KATELYN S. WARNER, PT, DPT AND DOLGEVILLE CENTRAL SCHOOL DISTRICT**

This agreement, dated as of the \_\_\_\_\_ day of \_\_\_\_\_, 2022 is between Dr. Katelyn S. Warner PT, DPT, 104 North Washington Street, Herkimer, NY 13350 and with Dolgeville Central School District (DCS), 38 Slawson St. Dolgeville, NY 13329.

Whereas DCS desires to secure the professional services of Dr. Katelyn S. Warner, PT, DPT to provide onsite physical therapy related services at DCS; and,

Whereas Dr. Katelyn S. Warner, PT, DPT agrees that she has the necessary skill, experience, and education to provide physical therapy related services to the DCS students/staff.

Now therefore, in consideration of the covenants and agreements set forth wherein and of other good and valuable consideration, the receipt of which is acknowledged the parties agree as follows:

1. All DCS students who have been injured shall have access to weekly onsite school evaluations and to clinic assessments by Dr. Katelyn S. Warner, PT, DPT for services as needed. (This includes all students participating in interscholastic athletic teams, intramural teams, and physical education classes.)
2. Dr. Katelyn S. Warner, PT, DPT will be onsite at DCS one day per week when school is in session, available from September 2022 through June 2023 at the discretion of the school athletic director and school nurse.
3. Dr. Katelyn S. Warner, PT, DPT will provide the school athletic director, school nurse, and coaching staff with direct line (315-717-3738) to provide or coordinate an injury assessment outside of the weekly school visit.
4. The DCS district shall be responsible for obtaining all required consent from the student, parents and/or guardian for the services provided by Dr. Katelyn S. Warner, PT, DPT.
5. Dr. Katelyn S. Warner, PT, DPT shall possess a valid license from the New York State Department of Education and Doctorate of Physical Therapy to perform proposed services.
6. Any professional relationship, or PT-patient relationship, is solely between the student and the PT involved. The school district shall not be deemed to provide professional PT services directly to students through this agreement. All records generated from the PT-patient relationship shall be subject to all state and federal privacy, confidentiality, and state privilege laws.

7. Dr. Katelyn S. Warner, PT, DPT will provide school personnel and students with advice and services regarding physical therapy programs, training methods, injury prevention and screening procedures for sports participants if needed.
8. If Dr. Katelyn S. Warner, PT, DPT believes the student should be referred to a doctor, specialist, and/or therapist, then such recommendation will be made and any charge incurred from seeing a doctor/therapist or diagnostic testing shall be the responsibility of the student/parent.
9. Decisions concerning treatment are to be made by Dr. Katelyn S. Warner, PT, DPT with inclusion of the student and his/her parent or guardian, and not by DCS district.
10. Dr. Katelyn S. Warner, PT, DPT will provide sideline injury assessment and concussion protocol assessment for varsity home football contests (section playoffs, finals, and states will be included if desired by the school).
11. This is not medical emergency care, but an assessment and consultation to determine injury and if return to play is warranted.

### **Indemnification**

1. **Dr. Katelyn S. Warner, PT, DPT** will defend, indemnify and hold harmless **Dolgeville Central School**, its officers, employees, agents, affiliates and representatives from and against any and all damage, expense (including the cost of reasonable attorneys' fees and professional fees), causes of action, suits, claims, penalties, judgments and/or liabilities incurred by reasons of any breach of this Agreement by **Dr. Katelyn S. Warner, PT, DPT** or any acts or omissions directly or indirectly caused by, arising out of, or attributable to any claim of gross negligence or intentional harm with respect work or acts performed or failed to be performed pursuant to this Agreement.
2. **Dolgeville Central School** will defend, indemnify and hold harmless **Dr. Katelyn S. Warner, PT, DPT** from and against any and all damage, expense (including the cost of reasonable attorneys' fees and reasons of any breach of this Agreement by **Dolgeville Central School**, its officers, employees, agents, affiliates or ~~representatives~~ or any acts or omissions directly or indirectly caused by, arising out of, or attributable to any claim of professional fees), causes of action, suits, claims, penalties, judgments and/or liabilities incurred by gross negligence or intentional harm with respect to any work or acts performed or failed to be performed pursuant to this Agreement.

### **Compensation**

1. DCS shall provide a payment of \$950 per school year to Dr. Katelyn S. Warner, PT, DPT due within 30 days of signing this contract to cover all services mentioned in Section A.

**IN WITNESS WHEREOF**, the parties have duly executed this agreement intending to be legally bound.

**Dolgeville Central School District**

By: \_\_\_\_\_  
(print name, title) \_\_\_\_\_

**Dr. Katelyn S. Warner, PT, DPT, Cert. VRS, FMT**

By: \_\_\_\_\_  
Director of Outpatient Therapy

# DCS BOARD OF EDUCATION COMMITTEES 2022-2023

**Please review and we will update on 7/19/2022**

<b>AUDIT &amp; FINANCE</b> S. Hongo J. Schmid C. Williams J. Radley J. Gilfus Carine Madison – Community Rep. Adam Minor-Swartz – Community Rep.	<b>HEALTH &amp; SAFETY</b> <del>R. Maxwell</del> C. Spofford C. Williams B. Risley J. Gilfus J. Radley
<b>BUILDING TEAM – ELEMENTARY</b> <del>R. Maxwell</del>	<b>BUILDING TEAM – HIGH SCHOOL</b> J. Williams
<b>INSTRUCTIONAL TECHNOLOGY</b> <del>R. Maxwell</del> J. Izzo J. Williams	<b>POLICY MANUAL</b> <del>R. Maxwell</del> J. Williams J. Gilfus
<b>DISTRICT CODE OF CONDUCT</b> <del>R. Maxwell</del> J. Williams J. Gilfus	<b>ATHLETIC CODE OF CONDUCT</b> <del>R. Maxwell</del> J. Williams J. Gilfus
<b>FACILITIES</b> J. Schmid S. Hongo J. Izzo W. Congdon J. Radley J. Gilfus	<b>BUILDING PROJECTS</b> S. Hongo C. Spofford J. Izzo W. Congdon J. Radley J. Gilfus
<b>TRANSPORTATION</b> <del>R. Maxwell</del> C. Spofford J. Stack J. Radley J. Gilfus	<b>FOOD SERVICE</b>

## **JOINT AGREEMENT**

This **JOINT AGREEMENT** (the “Agreement”), made and entered as of this 8<sup>th</sup> day of June 2022, by and between the Herkimer Fulton Hamilton Otsego Board of Cooperative Educational Services (“BOCES”) and the following component school districts of the BOCES (collectively, the “Component School Districts”):

West Canada Valley Central School District  
Frankfort-Schuyler Central School District  
Herkimer Central School District  
Little Falls City School District  
Dolgeville Central School District  
Poland Central School District  
Owen D. Young Central School District  
Mount Markham Central School District  
Central Valley Central School District  
Richfield Springs Central School District

**WHEREAS**, the Component School Districts represent all of the component school districts of the BOCES; and

**WHEREAS**, the Component School Districts and BOCES are authorized pursuant to paragraph 14 of Section 1950 of the Education Law of the State of New York, constituting Chapter 16 of the Consolidated Laws of the State of New York, as amended (the “Act”), to enter into this Agreement to provide for a capital project (the “Project”) consisting of (i) renovations of certain existing buildings, facilities and grounds; (ii) construction of playground and fence; (iii) improve safety and sanitation of facilities; (iv) improve drainage at various (v) the acquisition of original furnishings, equipment, machinery and apparatus required in connection with the purposes for which such buildings, facilities and improvements are to be used; and

**WHEREAS**, the Project includes improvements at the BOCES campuses commonly referred to and located at:

The William E Busacker Education Complex, 352 Gros Boulevard, Herkimer, NY 13350, and

The Remington Education Complex, 77 E North Street, Ilion, NY 13357; and

**WHEREAS**, BOCES owns the land, buildings and facilities included in the Project;

**NOW, THEREFORE**, for and in consideration of the promises and the mutual agreements hereinafter contained, the parties hereto formally agree and bind themselves as follows, to wit:

Section 1. The Project (including but not limited to the scope of work attached hereto as Exhibit I) is hereby approved. BOCES is authorized to do all things necessary to complete the Project in accordance with the provisions of the Act. BOCES will undertake the Project in accordance with plans and specifications



prepared by BOCES, which said plans and specifications will be prepared in accordance with all applicable provisions of the Education Law and which shall be on file and available for inspection by any Component School District. Amendments thereto by BOCES may be made from time to time as deemed necessary under the circumstances. All such contracts for the Project and the administration of the Project shall be prepared or undertaken, as the case may be, in accordance with applicable provisions of the Education Law and regulations of the Commissioner of Education.

Section 2. Title to the Project shall vest in BOCES and shall be held by BOCES for the benefit and on behalf of the Component School Districts.

Section 3. The cost of the Project, including costs incidental thereto, is \$60,000,000 (the "Project Cost"). The services to be provided by the Project constitute "joint services" within the meaning of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York.

Section 4. The Project Cost shall be allocated and apportioned to the Component School Districts pursuant to the estimated Resident Weighted Average Daily Attendance (RWADA) value assigned to each Component School District for the 2021-2022 fiscal year.

Section 5. Pursuant to the method of allocation and apportionment set forth in Section 4 hereof, the total amount payable by each Component School District to BOCES as its allocable share of the Project Cost is hereby agreed to be as follows:

<b>Component School District Portion</b>	<b>Allocation of Cost</b>	<b>Percent of Project Cost</b>
West Canada Valley Central School District	\$ 4,665,600	7.776 %
Frankfort-Schuyler Central School District	5,887,200	9.812 %
Herkimer Central School District	7,927,200	13.212 %
Little Falls City School District	6,926,400	11.544 %
Dolgeville Central School District	5,016,000	8.360 %
Poland Central School District	3,561,000	5.935 %
Owen D. Young Central School District	1,162,800	1.938 %
Mount Markham Central School District	7,504,800	12.508 %
Central Valley Central School District	14,301,600	23.836 %
Richfield Springs Central School District	3,047,400	5.079 %
<b>TOTAL</b>	<b>\$60,000,000</b>	<b>100.000 %</b>

**Section 6.** Each Component School District shall pay its allocable share of the Project Cost to BOCES in the amounts and on the date no later than the dates set forth below:

<b>Component School District Portion</b>	<b>Payment One July 15, 2023</b>	<b>Payment Two July 15, 2024</b>	<b>Payment Three July 15, 2025</b>	<b>Payment Four July 15, 2026</b>	<b>Payment Five July 15, 2027</b>	<b>Payment Six July 15, 2028</b>	<b>Payment Seven July 15, 2029</b>
West Canada Valley Central School District	\$ 933,120	\$ 699,840	\$ 622,080	\$ 777,600	\$ 699,840	\$ 699,840	\$ 233,280
Frankfort-Schuyler Central School District	\$ 1,177,440	\$ 883,080	\$ 784,960	\$ 981,200	\$ 883,080	\$ 883,080	\$ 294,360
Herkimer Central School District	\$ 1,585,440	\$1,189,080	\$1,056,960	\$ 1,321,200	\$1,189,080	\$1,189,080	\$ 396,360
Little Falls City School District	\$ 1,385,280	\$1,038,960	\$ 923,520	\$ 1,154,400	\$1,038,960	\$1,038,960	\$ 346,320
Dolgeville Central School District	\$ 503,200	\$ 752,400	\$ 668,800	\$ 836,000	\$ 752,400	\$ 1,002,400	\$ 500,800
Poland Central School District	\$ 712,200	\$ 534,150	\$ 474,800	\$ 593,500	\$ 534,150	\$ 534,150	\$ 178,050
Owen D. Young Central School District	\$ 400,000	\$ 174,420	\$ 155,040	\$ 193,800	\$ 174,420	\$ 55,120	\$ 10,000
Mount Markham Central School District	\$ 1,500,960	\$1,125,720	\$1,000,640	\$ 1,250,800	\$1,125,720	\$1,125,720	\$ 375,240
Central Valley Central School District	\$ 3,192,880	\$2,145,240	\$1,906,880	\$ 2,383,600	\$2,145,240	\$2,014,540	\$ 513,220
Richfield Springs Central School District	\$ 609,480	\$ 457,110	\$ 406,320	\$ 507,900	\$ 457,110	\$ 457,110	\$ 152,370
BOCES Region	\$12,000,000	\$9,000,000	\$8,000,000	\$10,000,000	\$9,000,000	\$9,000,000	\$3,000,000

**Section 7.** Each Component School District may pay its respective share of the Project Cost from funds available therefore, or from the proceeds of obligations issued by the Component District pursuant to the Local Finance Law. Notwithstanding that one or more Component Districts may elect to pay their respective allocable share of the Project Cost from funds available therefore, to insure that all Component Districts have funds available as required pursuant to this Agreement, all Component Districts shall adopt a bond resolution by not less than a majority vote of the entire voting strength of the Board of Education of such Component School District no sooner than the first regular meeting or a duly called special meeting held on a date following the date of execution of this Joint Agreement by all Component School Districts; and no later than thirty (30) days after the date that the Project is approved by the Component Districts. Each such bond resolution shall take effect immediately, shall not be subject to either a mandatory or

permissive referendum and shall provide for the issuance of serial bonds with a maturity not in excess of thirty (30) years from the date when such indebtedness is first incurred.

Section 8. Upon completion of the Project and payment in full by BOCES of the Project Cost, any excess amounts, including interest earned on funds held by BOCES during construction of the Project, shall be transferred, credited or otherwise returned by BOCES to each Component School District in the same manner as described in Section 4 hereof for the allocation and apportionment of Project Costs.

Section 9. This Agreement shall terminate upon the completion of the Project and the return of any excess amounts to the Component School Districts pursuant to Section 9 hereof.

Section 10. This Agreement may be simultaneously executed in several counterparts, each of which will be an original and all of which will constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals as of the date first above written.

Dated: \_\_\_\_\_, 2022

HERKIMER-FULTON-HAMILTON-OTSEGO BOARD OF  
COOPERATIVE EDUCATIONAL SERVICES

By \_\_\_\_\_  
President, Board of Cooperative Educational Services

Dated: \_\_\_\_\_, 2022

WEST CANADA VALLEY CENTRAL SCHOOL DISTRICT

By \_\_\_\_\_  
President of the Board of Education

Dated: \_\_\_\_\_, 2022

FRANKFORT-SCHUYLER CENTRAL SCHOOL DISTRICT

By \_\_\_\_\_  
President of the Board of Education

Dated: \_\_\_\_\_, 2022

HERKIMER CENTRAL SCHOOL DISTRICT

By \_\_\_\_\_  
President of the Board of Education

Dated: \_\_\_\_\_, 2022

LITTLE FALLS CITY SCHOOL DISTRICT

By \_\_\_\_\_  
President of the Board of Education

Dated: \_\_\_\_\_, 2022

DOLGEVILLE CENTRAL SCHOOL DISTRICT

By \_\_\_\_\_  
President of the Board of Education

Dated: \_\_\_\_\_, 2022

POLAND CENTRAL SCHOOL DISTRICT

By \_\_\_\_\_  
President of the Board of Education

Dated: \_\_\_\_\_, 2022

OWEN D YOUNG CENTRAL SCHOOL DISTRICT

By \_\_\_\_\_  
President of the Board of Education

Dated: \_\_\_\_\_, 2022

MOUNT MARKHAM CENTRAL SCHOOL DISTRICT

By \_\_\_\_\_  
President of the Board of Education

Dated: \_\_\_\_\_, 2022

CENTRAL VALLEY CENTRAL SCHOOL DISTRICT

By \_\_\_\_\_  
President of the Board of Education

Dated: \_\_\_\_\_, 2022

RICHFIELD SPRINGS CENTRAL SCHOOL DISTRICT

By \_\_\_\_\_  
President of the Board of Education

# EXHIBIT I

WEB COMPLEX WORK ITEM - DESCRIPTION	REMINGTON COMPLEX WORK ITEM - DESCRIPTION
Reconstruct enclosed playground and fence area	Data closets to meet Ed Law 2-d
Misc. Sidewalk replacement	Security upgrades - Blue Light integrated with phone/security
Entry renovation for increased security and holding pattern for parents/visitors (1000 sf)	Select glazing replacement to remove wireglass at doors and sidelights
Provide eyewash stations throughout CTE	Sanitary line repairs
Main Entrance courtyard improvements	Entry door hardware at exterior doors; electronic lockdown
Cooling Tower	Door replacement in East classroom wing (quant. 20)
Municipal sanitary connection	Replace Heating System - Misc. CHU's, Office Sys's, etc.
Walk-in freezer and cooler replacement	Air handler(s) replacement, Gym, Media Ctr., Main Office
Repurpose locker rooms to toilet rooms, changing stations and showers required per SED (250 sf)	New LED Exterior Lighting (site lights and wall packs)
Replace roof downspouts and drainage	New IP Based Clock/PA System
Pole barn drainage	New LED Interior Lighting and Controls
Replace trench drains to Auto Lab. Oil Separator	Fencing rear property
Replace LED sign	Sidewalk replacement at front of building
Sitework at Cooling Tower improvements	Sidewalk replacement at back of building
Renovate Kitchen and replace equipment and serving line (2,165 sf)	Network Closets Air conditioning
Remove pool and convert to PE Space (weight room/storage) (1,245 sf)	Regents exam vault (400 sf)
Repurpose LSA/LSB/Broadcast to Classrooms (6,500 sf)	Roof replacement at Library & Techn area (10,225 sf)
Renovated toilet room in Masonry Suite (220 sf)	Renovate group toilet rooms to meet ADA (2,530 sf) 3 groups
Create single occupancy toilet room near Main Entrance Lobby (200 sf)	Window replacement in East Classroom wing
Provide acoustics in Lobby (1,915 sf)	Masonry restoration/cleaning front entrance/Media center
Lobby Presentation System	DDC control Upgrades, network to WEB and bldg. controls/cabling
New IP Based Clock/PA System	New network wiring
New Addressable, Voice Fire Alarm System	HS Science Lab classroom (1000 sf)
Blue light system integrated with Phones/Security	Family & Consumer Science lab/classroom (1,000 sf)
Complete Security Camera system - extend to parking lots	Kitchen renovation (1625 sf)



<b>WEB COMPLEX WORK ITEM - DESCRIPTION</b>	<b>REMINGTON COMPLEX WORK ITEM - DESCRIPTION</b>
Rework and secure network closets to conform with Ed Law 2-d	Adding A/C to classrooms (RSS)
Reconstruct elevated boardwalk/gazebo	Locker Rooms repurposed (1800 sf)
Reconstruct back courtyard and playground area	Trades Shop Classroom & Storage (welding, landscaping, woodworking) 2,800 sf
Replace flooring throughout Nursing, upgrade casework to meet ADA needs. (4,120 sf)	Repurpose Media Center (3,275sf)
Flush door replacement for vision panels	Mobile furniture & technology
Remove flooring in CTE wing and provide epoxy finish or concrete polishing (2,666 SF)	Bus Loop reconstruction with circulation improvements
New Interior LED Lighting and Controls	Finish upgrades in East Classroom wing (11,000 sf) at REM
Replace entire HVAC system - Boilers, AHU's, Controls (include consideration for a new design which accounts for the walls	Gymnasium finish upgrades (remove partition, wall pads, paint, flooring, move climbing wall to WEB) (4,175 sf) at REM
DDC upgrade - cabling, bldg controllers, etc.	
Network closet - Air Conditioning	
Remove wireglass and provide glazing at select locations throughout building including doors and sidelights/vision panels	
New 6'w concrete walk around building (Or 10'w paved path)	
Replace flooring in SE Wing. Classrooms & corridor (18,000 sf)	
Replace select windows and doors	
New network wiring	
Cafeteria Renovation (1,965. sf Renov)	
Gymnasium Renovation (Exg 2200sf 4000 sf)	
Replace lockers in CTE, SE. Confirm quantity and type	
Advanced Manufact. Lab could use more space, benches and equipment exhaust.	
Flexible Furniture (Ie - Media Lab/etc. mobile display areas, mobile technology)	
Overhead door replacement or mesh screen added to Auto Shop	
Miscellaneous Finish/Casework/Equipment Upgrades	
Finish & Program Upgrades	



# INTERMUNICIPAL AGREEMENT RESOLUTION

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**WHEREAS**, Education Law, section 1950(14) allows Boards of Cooperative Educational Services and their component school districts to enter into agreements providing for the acquisition, construction and reconstruction of facilities designed to house services to be provided by such BOCES and for the sharing of the cost of such acquisition, construction or reconstruction; and

**WHEREAS**, General Municipal Law, Article 5-G authorizes school districts and BOCES to enter into intermunicipal agreements to carry out any function or responsibility each has authority to undertake alone; and

**WHEREAS**, the Herkimer-Fulton-Hamilton-Otsego Board of Cooperative Educational Services ("BOCES") is preparing for a capital project to improve, repair and renovate its buildings and facilities known as The William E. Busacker Education Complex, located at 352 Gros Boulevard, Herkimer, NY 13350, and The Remington Education Complex, located at 77 East North Street, Ilion, NY 13357; and

**WHEREAS**, the District has undertaken a reasonable review of the Capital Project and has determined that the project will benefit the District's students; and

**WHEREAS**, the District desires to enter into an agreement with the BOCES to share the cost of the Capital Project;

**IT IS HEREBY RESOLVED** that the \_\_\_\_\_ Board of Education hereby approves the Intermunicipal Agreement for the repairs, improvements and renovations to HFHO BOCES facilities, buildings and grounds, dated \_\_\_\_\_, and authorizes the Board President to execute the agreement and authorizes the payment of money as set forth therein.